

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
WEDNESDAY, AUGUST 7, 2019

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order by Mayor Srp at 7:00 p.m.

Councilmembers Present: Jeremy Conrath Allan Rose
 Daren Arndt Larry Johnson
 Roy Srp Les Tlougan
 Mark Christiansen

Staff Present: Lee Mattson, City Manager
 Tom Kellogg, City Engineer
 Mike Anderson, Assistant to the City Manager
 Carl Sonnenberg, Utilities Director
 John Underwood, Fire Chief

Others Present: Tim Penny, SMIF President

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

- 3 Staff asked to add Resolution 19-35 & 19-36 under the consent agenda as items 6G & 6H. Councilmember Rose added 7E – Clear Lake Boat Landings and Docks for discussion.

It was moved by Arndt, seconded by Conrath, to approve the agenda as amended. Motion carried 7-0.

PUBLIC COMMENT

- 4 None

REQUESTS AND PRESENTATIONS

- 5 Tim Penny from the Southern Minnesota Initiative Foundation presented the 2018 annual report to the City Council.

CONSENT AGENDA

- 6 It was moved by Conrath, seconded by Arndt, to approve the Consent Agenda as amended. The motion carried 7-0, and included the following:
- A. Minutes – Work Session July 11, 25 & Regular City Council Meeting July 16, 2019
 - B. Payroll & Expenditures
 - C. Approval of Temporary Liquor License Application: Sacred Heart Church Fall Festival

- D. RCCA: Verizon Agreement
- E. Approval of Contract Payments: 3rd Street & Elm Ave Projects
- F. Resolution 19-34: Appointing Election Judges for 2019 Special Elections
- G. Resolution 19-35: Authorizing EDA Federal Assistance Grant
- H. Resolution 19-36: Authorizing EDA Federal Assistance Grant with Region 9

ACTION AGENDA

7A RCCA – Project Schedule Adjustment for 3rd Street Utility and Construction Project

The City Manager and City Engineer gave detailed updates on the current status of the project. The City Engineer stated that some issues have come up and the project is not looking like it will meet the deadline, however, there is a chance of meeting the deadline if the City makes some amendments to the contract. By allowing the contractor to move North of 7th St before completing construction south of 7th St, there is a chance the work could be completed in 2019. The contractor will mill the road North of 7th St after access to all homes on 3rd, South of 7th St has been granted. The crew will then work one block at a time north until completion has been reached.

A motion was made by Rose, seconded by Srp to allow staff to proceed with contract amendments to allow simultaneous work north and south of 7th Street. Motion carried 7-0.

7B RCCA: Waseca Fire Department Controlled Burn Request

Fire Chief Underwood gave a summary of the burn request located at 708 South State Street. He stated the house has been removed of all dangerous materials, permits have been issued, and inspections are complete. The Police department will be on site if extra traffic control is needed.

A motion was made by Tlougan, seconded by Arndt to approve the controlled burn. Motion carried 7-0.

7C RCCA: November 5 Meeting Date Change

Due to a special election on Tuesday, November 5, the City Council will need to change their meeting date. November 6 was the recommended date.

A motion was made by Tlougan, seconded by Conrath to change the November 5 meeting date to the following evening, November 6 at 7 p.m. Motion carried 7-0.

7D **RCCA: Public Nuisance Abatement Request & Set Public Hearing Date (August 20)**

The City has received numerous complaints about the property at 714 3rd Ave NE. City staff have followed the ordinance procedure and the property owner has not brought the property into compliance. The next step is to set a public hearing where the Council can review and take comment on the issue.

Motion was made by Christiansen, seconded by Conrath to set the Public Hearing for August 20, 2019. Motion carried 7-0.

7E **Clear Lake Boat Landings and Docks Discussion**

Councilmember Rose informed Council he has received complaints regarding the boat launches at both Maplewood and Sportmans Park. He said the complaints are that when people dock their boat, they rev the engines causing huge gaps at the bottom of the lake. This impacts the shoreline and the next boater who wishes to enter the water. He also would like City Staff to look into some maintenance of the floating docks at both boat launches.

Motion was made by Tlougan to direct Staff to investigate making the boat landings better and look into repair/replacement of the floating docks, seconded by Arndt. Motion carried 7-0

REPORTS

8A **City Manager's Report**

City Manager presented on the following items:

- Shoreline maintenance will take place along the south shore of Clear Lake later this fall
- A vacant property that is owned by a resident residing in a nursing home has offered the land to the City. Staff determined it was in the best interest not to accept this offer. Council agreed
- There is a new light that illuminates the basketball court at Clear Lake Park
- Staff are currently working on the general fund budget
- The EDA recovery coordinator grant is looking very promising. Staff should know more in the next few days
- Will be on vacation and not at the August 20 Council Meeting

8B **Commission Reports**

- Fire Relief Association: Conrath
 - Relief By-Laws are almost complete
 - City Manager introduced new Finance Director, Alicia Fischer
- Heritage Preservation Commission: Tlougan
 - Mission statement was approved
 - State Preservation Conference is in September
 - Downtown Historic District Nomination is complete
 - Open House for the Historic District will be August 19 from 5-6:30 P.M.
- Park Board: Christiansen
 - Discussed 2020 projects
 - Used Roseneau funds for Southview Shelter restoration
 - Continued dog park discussions
 - Library Musical Garden is under construction

ANNOUNCEMENTS

- 9 Johnson – Thanked the Police and Fire Departments for their participation in National Night Out
Arndt – Sinister Forest will have a representative at the next Council Meeting. Kwik Trip will be opening on 8/29
Christiansen– Thanked the Police and Fire Department for their quick response time to emergency calls
Tlougan – Marching Classic will be on September 21 and will have 13 bands

ADJOURNMENT

- 10 There being no further business to be brought before the Council, it was moved by Arndt, seconded by Conrath, to adjourn the meeting at 8:17 p.m.; the motion carried 7-0.

R.D. SRP
MAYOR

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER