

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, JULY 16, 2019

6A

CALL TO ORDER/ROLL CALL

1 The regular Waseca City Council meeting was called to order by Mayor Srp at 7:00 p.m.

Councilmembers Present: Jeremy Conrath Allan Rose
 Daren Arndt
 Roy Srp Les Tlougan

Councilmembers Absent: Mark Christiansen

Staff Present: Lee Mattson, City Manager
 Alicia Fischer, Finance Director
 Mike Anderson, Assistant to the City Manager

Others Present: James Christiansen, Resident

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

3 It was moved by Arndt, seconded by Conrath, to approve the agenda as presented. Motion carried 6-0.

PUBLIC COMMENT

4 None

REQUESTS AND PRESENTATIONS

5 Tom Olinger from Abdo, Eick, & Meyers presented the 2018 Audit Report to the City Council.

CONSENT AGENDA

6 It was moved by Arndt, seconded by Conrath, to approve the Consent Agenda as presented. The motion carried 6-0, and included the following:

- A. Minutes – Regular City Council Meeting/Work Session – July 2, 2019
- B. Payroll & Expenditures
- C. Approval of City Contract: Animal Professional Services

ACTION AGENDA

7A **Ordinance 1072 & 1073** – Cable Franchise Extensions: Public Hearing

The Franchise Extensions for Media Com and Consolidated Communications were presented to go through the remainder of 2019 while Staff will work on extensions to continue beyond the end of the year.

7:32 p.m. Public Hearing opened: James Christiansen asked: What exactly is a Franchise Agreement. The City Manager informed Mr. Christiansen that the agreements allow the Franchises to run their infrastructure through the City Right of Way, while paying the City a percentage of yearly profits.

7:35 p.m. Public Hearing was closed and no further comments were presented.

Motion was made by Arndt, seconded by Tlougan to approve Ordinance 1072. Motion was made by Conrath, seconded by Arndt to approve Ordinance 1073. Both motions passed 6-0.

7B **RCCA: Approval of Final Contract Payment: Crack and Seal Project 2019-03 Project**

City Council was informed that the work has been complete and staff would like to have authorization to execute final payment for City Project 2019-03.

Motion was made by Tlougan, seconded by Rose to approve final payment. Motion passed 6-0.

7C **Approval of City Contract: CivicCMS (website redesign)**

The City Manager told Council that staff has gone through the proposal process and listened to presentations from the top three vendors. Staff has selected the one they feel most comfortable with and will help the City engage better with residents. The redesign will take an estimate of 3-4 months to complete. Staff asked for a motion to approve the contract to allow the City Manager to execute the contract to begin the website redesign process.

Motion was made by Conrath, seconded by Tlougan to approve the contract. Motion carried 6-0.

REPORTS

8A **City Manager's Report**

City Manager presented on the following items:

- B.E.S.T is looking to move forward with implementing Vision 2030 and is looking to raise funds to help with the process. B.E.S.T has asked Council for funding and Council agreed to a challenge grant willing to match up to \$10,000 of their fundraising efforts. Motion was made by Conrath, seconded by Srp to approve the challenge grant up to \$10,000. Motion passed 6-0.
- Clarified the two mile radius issue stating that the City still requires building permits within the two mile radius, but the City will not have Subdivision Authority.
- Fire Department is looking to hold a controlled burn on the building south of the Legion in August.
- City is advertising for the Finance Technician position.

- Kudos to all those involved in the Audit report.
- Fire Department strategic plan is making progress.
- The private dock in Clear Lake that is on public property will be removed on July 24 if proof of ownership, signed lease agreement, and insurance requirements are not met by the dock owner.

8B **Commission Reports**

- EDA: Srp, Johnson
 - Small Business Development Center assisted 14 businesses in 2018 and requested a \$1,000 investment from the EDA to help support their efforts which was awarded.
 - Had a work session prior to the regular meeting in which the EDA came up with two main priorities to focus on: Housing Development & South Interchange.
- Airport: Rose
 - FBA Hanger is almost complete and is large & beautiful.
 - Discussed the Airport Zoning Ordinance.
 - Discussed the Board vacancy.
 - The skydiving landing had beans planted within the landing zone.
 - A survey of surrounding airport hangar rates will be presented at the next meeting
- Discover Waseca Tourism: Conrath
 - Met at the Fairgrounds and set up the Tourism booth.

ANNOUNCEMENTS

9 All Councilmembers asked that people have fun at the fair and stay hydrated!

Johnson – Relay for Life is July 26

Conrath – Encouraged people to apply for the vacancy on the Airport Board

Srp – Thanked everyone on current Boards and Commissions and informed Council he would like to have a meeting with Senator Jasinski, Rosen, and Representative Petersberg.

ADJOURNMENT

10 There being no further business to be brought before the Council, it was moved by Conrath, seconded by Arndt, to adjourn the meeting at 8:05 p.m.; the motion carried 6-0.

R.D. SRP
MAYOR

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER