

MINUTES  
REGULAR WASECA CITY COUNCIL MEETING  
TUESDAY, MARCH 5, 2019

**CALL TO ORDER/ROLL CALL**

1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers present: Mayor Roy Srp                      Jeremy Conrath  
Daren Arndt                                              Les Tlougan  
Mark Christiansen  
Ann Fitch  
Allan Rose

Staff present: Lee Mattson, City Manager  
Mike Anderson, Assistant to the City Manager

**MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE**

2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

**APPROVAL OF AGENDA**

3 It was moved by Tlougan, seconded by Arndt, to approve the agenda as presented. Motion carried 7-0.

**PUBLIC COMMENT**

4 NA

**REQUESTS AND PRESENTATIONS**

5 NA

**CONSENT AGENDA**

6 Mr. Anderson requested the words "Council Members Absent" be removed from the minutes of February 19.

It was moved by Fitch, seconded by Conrath to approve the Consent Agenda as amended. Motion carried 7-0 and included the following:

- A. Minutes –Regular City Council Meeting – February 19, 2019
- B. Payroll & Expenditures
- C. Approval of Contract Payments: TLCF

## ACTION AGENDA

### 7A **EDA Board Composition**

The Council discussed whether or not the EDA should have reserved seats for the Housing Redevelopment Authority and the Chamber of Commerce. After further discussion it was determined that a public hearing is required to amend the EDA enabling resolution and any other changed to EDA resolutions.

A motion was made by Fitch, seconded by Arndt to direct staff to draft a resolution to remove verbiage for designations to EDA seats. Motion carried 7-0

### 7B **DNR Local Trails Grant Application**

During the work session earlier in the evening the Council had indicated support for a grant application to assist in completing a trail connection between Clear Lake Trail and the Northeast Trail. Staff requested a formal motion of support.

A motion was made by Christiansen, seconded by Tlougan to support this application. Motion carried 7-0

### 7C **Downtown Amenities Discussion**

The Council discussed such amenities of pipe bollards, benches, and trash receptacles in the downtown area. No action was taken and this item will be moved forward in a future work session for further discussion.

## REPORTS

### 8A **City Manager's Report**

- Reported on the amount of snow and the risk of flooding this spring. Advised residents to take action to avoid this from occurring with the spring melt.
- The City was awarded the MPCA Wastewater Treatment Facility Award. Kudos was sent to the WWTP staff.
- Tobacco 21 Ordinance goes into effect on April 4, 2019.
- Announced that Shelly Kolling will be retiring on June 4. The Mayor praised all her work while here in Waseca.
- There will be an April work session regarding the recruitment and retention for City boards & commissions.

### 8B **Commission Reports**

- Heritage Preservation (Tlougan)
  - The HPC worked on the Historic District Nomination
  - Had our review of the 2019 priorities
  - Discussed possibly having a local designation for historic properties
  - Historic Preservation Month is in May every year

- Park Board (Christiansen)
  - Discussed projects at Clear Lake Park
  - Had the presentation from the Park Board tonight, thank you for showing support
- Fire Relief (Conrath)
  - Updated the council about the onion ring and fish fryers, looking for in-kind donations
  - Moved the December meeting to the 17<sup>th</sup>
- Airport Board (Rose)
  - Meeting was cancelled

### **ANNOUNCEMENTS**

9 The following miscellaneous announcements were made by Councilmembers:

- All Councilmembers praised the work of the Public Works team for their hard work with the amount of snow the City has gotten this year.

10 Closed Session Per M.S. 13D.05, Subdiv 1(d),3(a): Individual Performance Evaluation re: City Manager

A motion was made by Conrath, seconded by Srp to close the meeting at 8:10pm. Motion carried 7-0.

A motion was made by Fitch, seconded by Conrath to comeback into open session at 8:49 p.m. Motion carried 7-0.

### **ADJOURNMENT**

11 It was moved by Fitch, seconded by Christiansen, to adjourn the meeting at 8:50 p.m.; motion carried 7-0.

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R. D. SRP  
MAYOR

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MIKE ANDERSON  
ASSISTANT TO THE CITY MANAGER