

MINUTES  
REGULAR WASECA CITY COUNCIL MEETING  
TUESDAY, FEBRUARY 19, 2019

6A

**CALL TO ORDER/ROLL CALL**

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers present: Mayor Roy Srp Jeremy Conrath  
Daren Arndt Les Tlougan  
Mark Christiansen

Councilmembers absent: Ann Fitch  
Allan Rose

Staff present: Lee Mattson, City Manager  
Mike Anderson, Assistant to the City Manager

**MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE**

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

**APPROVAL OF AGENDA**

- 3 It was moved by Fitch, seconded by Arndt, to approve the agenda as presented. Motion carried 7-0.

**PUBLIC COMMENT**

- 4 Representatives from the Waseca County Library approached the Council and informed them of the Wellness day they will be hosting this Saturday. There will be numerous sessions throughout the morning and they hope you can join them. They also challenged the mayor to a reading contest. The challenge is to read three of the books from a list he was given. When he is done, he needs to post his completion on social media and challenge someone else.

**REQUESTS AND PRESENTATIONS**

- 5A Councilmember Christiansen asked that a park fee be waived for the boy scouts who had a camp out on top of Maplewood Park. A motion was made by Councilmember Conrath and seconded Arndt to waive the fee. Motion passed 7-0.

**CONSENT AGENDA**

- 6 It was moved by Christiansen, seconded by Conrath to approve the Consent Agenda as presented. Motion carried 7-0 and included the following:

- A. Minutes –Regular City Council Meeting – February 5, 2019
- B. Payroll & Expenditures
- C. **Resolution 19-09:** Authorizing the Creation of Airport Zoning Board
- D. Accepting Les Tlougan’s resignation from the Planning Commission
- E. Accepting Mike Tate’s Planning Commission Application
- F. Appointing Representatives to the Heritage Preservation Commission

**ACTION AGENDA**

**7A Resolution 19-08: Amending Resolution 16-56 & Public Hearing: Residential Tax Abatement Program:**

Mr. Anderson presented information regarding the tax abatement program. He informed Council that there is a need for a public hearing in order to amend Resolution 16-56. Those amendments are extending the program through 2020, ability to add a parcel by resolution, calculating the abatement upon receiving application and having that amount set for the duration of the term, and beginning the abatement once the applicant received a Certificate of Occupancy.

The public hearing was held, nobody approached Council.

Motion was made by Tlougan, seconded by Fitch to approve Resolution 19:08. Motion carried 7-0.

**7B Resolution 19-10: Granting a Conditional Use Permit & Variance to Waseca Public Schools**

Mr. Mattson presented information to Council regarding the request. The school requested to extend the parking area by the hockey arena by 10 feet to allow for additional space. The other request was to build an accessory structure at the football field for a concession stand that requires more square footage than allowed by city code. The Planning Commission is recommending approval of the variance and conditional use permit.

Motion was made by Conrath, seconded by Rose to approve Resolution 19-10. Motion carried 7-0.

**7C Resolution 19-03: Approval of Tax Abatement Applications**

Mr. Anderson informed the Council that the City had received three additional applications needing approval. With Resolution 19-08 being approved earlier in the evening, Council can now approve these applications.

Motion was made by Fitch, seconded by Tlougan. Motion carried 7-0.

**7D RCCA: Authorizing Staff to have FEMA add Gaiter Lake to Flood Plain Map:**

Mr. Mattson informed Council that FEMA will be updating their flood plain maps in the coming years. The City requested having Gaiter Lake added to the list for FEMA to include in these updates. City Council would like to hold a public hearing and include residents who might be impacted in this decision. Once in the flood plain, residents would be required to have flood insurance. Council has asked for more information and to invite residents to the March 19 meeting for further discussion.

7E **RCCA: EDA Membership Criteria:**

Mr. Mattson discussed the membership criteria with the Council. After being informed by the City Attorney, the EDA can only approve residents to be a part of the EDA. There was discussion about having an EDA seat be reserved for an HRA representative. Staff will continue to investigate and report back at a future Council Meeting.

**REPORTS**

8A **City Manager's Report**

- Adopt a Fire Hydrant program is going on. We encourage residents to clear them if able.
- The Hemp Summit was held last week. Gary Sandholm and Ranae Schult helped make it possible.
- The Recovery Coordinator Grant is back on track. Region 9 is hoping to get feedback this week.
- The U of M and Mankato University is now partnering with Region 9 for a Planning Grant for a Manufacturing Resource Center.
- The City's offer to repurchase the 2014 Police Interceptor has been accepted.
- Recognized the Street Crews for all the hard work they have done this winter with the amount of snow we have received.

8B **Commission Reports**

- Airport Board: Rose
  - FBO Hanging is becoming an issue. The process will be slowed down in hopes the end product is the best quality.
  - Authorized staff to move forward with the Airport Zoning Board.
  - Discussed Board Membership requirements and residency.
- Planning Commission: Arndt, Srp, Tlougan
  - Passed the Variance and the CUP for Waseca Public Schools
  - Voted the Chair and Co-Chair and welcomed new members
  - William Kasper is the Planning Commission representative on the Heritage Preservation Commission
- EDA
  - The EDA hosted the Hemp Summit that was held at the Public Safety Building.
  - Hemp is an agriculture product, not marijuana and contains no THC.
  - The 2-mile limit was approved for Council discussion.

**ANNOUNCEMENTS**

9 The following miscellaneous announcements were made by Councilmembers:

- Councilmember Fitch:
  - Wished Happy Retirement to Lela Jones from the Senior Center
  - Chamber of Commerce will be moving one block north.

- Mayor Srp
  - Thanked Mike Tate for applying for the Planning Commission and is pleased he volunteered.

**ADJOURNMENT**

- 10 It was moved by Conrath, seconded by Arndt, to adjourn the meeting at 8:22 p.m.; motion carried 7-0.

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R. D. SRP  
MAYOR

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MIKE ANDERSON  
ASSISTANT TO THE CITY MANAGER