

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, FEBRUARY 5, 2019

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers present: Mayor Roy Srp Jeremy Conrath
Daren Arndt Les Tlougan
Mark Christiansen

Councilmembers absent: Ann Fitch
Allan Rose

Staff present: Lee Mattson, City Manager
Tom Kellogg, City Engineer
Ranae Schult, Administrative Assistant

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

- 3 Lee Mattson, City Manager, requested the addition of Consent Agenda item 6.J., *Resignation of Robin Terrell from the Planning Commission*.

It was moved by Christiansen, seconded by Arndt, to approve the agenda as amended. Motion carried 5-0.

PUBLIC COMMENT

- 4 **James Christiansen, 125 3rd Avenue NE, Waseca, MN**, commended Tim Roessler and his men for doing an excellent job keeping the streets and sidewalks clean. Mayor Srp stated Council's appreciation to the Street Department Staff in handling snow removal, as well as all City Staff.

REQUESTS AND PRESENTATIONS

- 5A **Carol Johnson; 2014 PD Interceptor Purchase**

Lee Mattson, City Manager, informed Council that Ms. Johnson was not able to attend due to weather conditions.

Ms. Johnson's email stated that in November of 2018, she won a bid for the 2014 Ford Explorer Interceptor on the MinnBid online auction website, for the price of \$9,575, with 100,946 miles. MinnBid website language states that "ALL SALES ARE FINAL", and all items are sold "AS IS, WHERE IS"

Ms. Johnson explained shortly after purchasing the vehicle, transmission problems became apparent. The vehicle was taken to two different garages for estimates. Ms. Johnson stated they felt the costs were too extensive; however, service fees of \$232.20 and \$153.90 were still incurred.

Ms. Johnson is requesting the City of Waseca to 1) reimburse and re-auction the vehicle, 2) reimburse whole or part of the estimated costs for the repairs.

Discussion was held regarding the verbiage on the MinnBid site of “AS IS, WHERE IS”, as well as the fact that Ms. Johnson did put 1,600 miles on the vehicle.

Mayor Srp stated he would like to see the purchase price of the vehicle, as well as the two estimate fees, reimbursed. Councilmember Tlougan voiced his concern of setting a precedent if we reimburse anything for this vehicle.

It was moved by Christiansen, seconded by Conrath, to reimburse Carol Johnson for the price the vehicle was sold for; the motion carried 4-1 (nay Srp).

CONSENT AGENDA

- 6 It was moved by Tlougan, seconded by Arndt, to remove the item 6.F., *Accepting Les Tlougan’s resignation from Planning Commission*, the motion carried 5-0

It was moved by Tlougan, seconded by Conrath to approve the Consent Agenda as amended. Motion carried 5-0 and included the following:

- A. Minutes – Regular City Council Meeting & Work Session – January 15, 2019
- B. Payroll & Expenditures
- C. **Resolution 19-07:** Approval of Sleigh n Cutter Gambling Application
- D. Set Board of Review meeting date for Monday, April 8, 2019 at 7:00 p.m.
- E. Approval of Katie O’Leary’s Ground Lease Agreement
- F. ~~Accepting Les Tlougan’s resignation from Planning Commission~~
- G. Approval of Planning Commission Application
- H. RCCA: Approval of 2018 Annual Solar Report
- I. Approval of Intoxicating Liquor License: Trio, Coffee, Wine & Ale House
- J. Accepting Robin Terrell’s resignation from Planning Commission

Mayor Srp commented on how Council appreciates all citizens who participate on the various boards and commissions. The Mayor also hoped that a work session would be scheduled to discuss stipends for board and commission members.

ACTION AGENDA

7A Resolution 19-04: Approval of 3rd Street NE Plans & Authorizing Bids

On September 4, 2018, the City Council authorized the preparation of plans and specifications for the 3rd Street NE Street and Utility Improvement Project, City Project No. 2019-01. The project will reconstruct the street and utilities on 3rd Street NE between 4th Avenue NE and 11th Avenue NE.

It was moved by Tlougan, seconded by Conrath, to adopt Resolution No. 19-04, approving the plans and specifications, and ordering advertisement for bids of the 3rd NE Street and utility improvement project, City Project 2019-01; the motion carried 5-0

7B Resolution 19-05: Reimbursement Resolution for Tax Exempt Bonds

The City Council authorized the preparation of plans and specifications for the 3rd Street NE Street and Utility Improvement Project on September 4, 2018. Staff is requesting Council to accept the plans and specifications and authorize advertisement for bids for this project.

Resolution 19-05 identifies the street reconstruction project adjacent to 3rd Street NE between 4th Avenue NE and 11th Ave NE that could be financed through the issuance of tax-exempt bonds. The intention of bonding for this project only relates to the water and sewer portions of the project, however, should storm sewer needs be encountered that extend beyond the project contingency, we have allowed for this in the “not to exceed” amount in the bond resolution.

It was moved by Conrath, seconded by Arndt, to adopt Resolution No. 19-05, relating to financing of certain proposed projects to be undertaken by the City; establishing compliance with reimbursement bond regulations under the Internal Revenue Code; the motion carried 5-0.

7C Resolution 19-06: Accepting 2018 Donations

The City Council was requested to recognize and formally accept the following donations received in 2018:

<u>Received From</u>	<u>Amount</u>	<u>Donation Purpose</u>
• VFW Post 1642	\$ 2,000.00	Fire Department
• Itron	\$ 250.00	Sand for volleyball courts
• B.E.S.T. of Waseca	\$80,769.17	Donation for TL Comm. Field
• MN Community Foundation	\$ 2,025.00	Downtown Hanging Baskets
• MN Community Foundation	\$ 1,558.00	Police Training
• Wal-Mart Foundation	\$ 1,500.00	Police Shop With A Hero
• Centerpoint Energy	\$ 2,000.00	Fire Safety Tools
• Cinch Connectivity	\$ 1,000.00	Fire Safety Tools
• Hy-Vee	\$ 750.00	Fire Gas Alert Monitor
• Rosemary Britton	\$ 25.00	Fire Department
• Bernard Donelan	\$ 25.00	Fire Department
• Gertrude Donelan	\$ 25.00	Fire Department
• E.F. Johnson Foundation	\$ 1,000.00	Connection supplies
• First National Bank	\$ 2,500.00	Hartley hockey rink boards
• Brian and Lori Weller	\$ 1,000.00	Hartley hockey rink boards
• Mr. & Mrs. Robert Chaffin	\$ 500.00	Park bench on Loon Lake trail
• Carol Francis Memorial	<u>\$ 404.00</u>	Park bench on Loon Lake trail
Total	<u>\$97,331.17</u>	

It was moved by Arndt, seconded by Conrath, to adopt Resolution 19-16; a Resolution formally accepting donations to the City of Waseca in calendar year 2018; the motion carried 5-0.

7D RCAA: Tink Larson Community Field Grant Agreement

At the July 18, 2017, City Council meeting, the City Council authorized application for a State Special Appropriation Grant for Tink Larson Field.

It was moved by Conrath, seconded by Arndt, for Staff to authorize the Grant Agreement with the State of Minnesota for Tink Larson Field; the motion carried 5-0.

REPORTS

8A City Manager's Report

- Updated the City Council on a payroll scam. Corrective measures have been taken.
- Vision 2030 is moving forward. We are looking for more individuals to assist on the various Pillars. A Vision 2030 presentation will be made to the Lions Club.
- The State has issued an order to complete the Clemons annexation.
- An addendum to the Fire Study is completed and accepted. It will be forwarded to the Task Force for review.

8B Commission Reports

- Heritage Preservation Commission: Tlougan
 - Moving forward on the Historic Downtown nomination. The completed application needs to be submitted to the State by February 28th.
- Park Board: Christiansen
 - Adopt-A-Park program is underway.
 - The City parks clean-up will be held on April 27th.
 - Discussion continues on the 19th Avenue NE trail connection to Clear Lake Park trail.
 - A special Park Board meeting will be held on February 26th.
 - Discussed tree plantings for 2019.
 - Will replace picnic tables in designated parks.
 - New park signs will be purchased.
- Airport Board: No report was provided.
- Fire Relief Association: Conrath
 - Brenda Sandborg is the new Secretary.
 - 2019 meeting dates were established.
 - The annual meeting in 2020 has been scheduled for the 3rd Tuesday of the month.

ANNOUNCEMENTS

9 The following miscellaneous announcements were made by Councilmembers:

- Councilmember Arndt:
 - Thanked Robin Terrell for serving on the Planning Commission.
- Councilmember Christiansen:
 - Voiced concern that sidewalks are not getting shoveled, and that any complaints should be directed to Bill Green. Councilmember Tlougan further stated the need for property owners on corner lots to shovel the sidewalk on both sides of their property.

- Councilmember Conrath:
 - Reminded residents to remove vehicles off the roads when there is snow emergency. He reiterated the need to keep sidewalks shoveled.
- Mayor Srp
 - Thanked all those individuals who serve on City Boards and Commission, as well as the Councilmembers and all City Staff.

ADJOURNMENT

- 10 It was moved by Conrath, seconded by Arndt, to adjourn the meeting at 7:56 p.m.; motion carried 5-0.

R. D. SRP
MAYOR

RANAE SCHULT
ADMINISTRATIVE ASSISTANT