

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, NOVEMBER 7, 2018

6A

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers present:

Mayor Roy Srp

Les Tlougan Mark Christiansen

Jeremy Conrath Allan Rose

Daren Arndt

Absent: Ann Fitch

Staff present:

Lee Mattson, City Manager

Mike Anderson, Assistant to the City Manager

Others Present:

James Christiansen, Resident

Jessica Beyer: Waseca County

Nathan Richman: Waseca County

Liz Heimer: American Lung Association

Abby Depmer: Waseca Mayo Clinic

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

- 3 It was moved by Conrath, seconded by Arndt, to approve the agenda as presented, motion carried 6-0.

PUBLIC COMMENT

- 4 James Christiansen spoke to the County about the elections that were held on November 6, 2018. He stated that the process went smoothly, he enjoyed working at the Methodist Church, and City staff helped make things run smoothly.

REQUESTS AND PRESENTATIONS

- 5 Jessica Beyer and Nathan Richman presented information to the Council regarding the County introducing a possible ½ percent transportation tax that will be county wide. This tax will help with county road construction projects through the year 2031. There will be a public hearing on this proposal on November 20 at 10 a.m. in the East Annex Building.

The American Lung Association presenting information to the Council regarding the health benefits of raising the required age for purchase of tobacco products to 21. They asked Council to consider adopting the proposed ordinance and hold a public hearing on December 18, 2018.

Motion was made by Arndt, seconded by Conrath to conduct a Public Hearing on December 18, 2018. Motion carried 6-0.

CONSENT AGENDA

- 6 It was moved by Conrath, seconded by Rose, to approve the Consent Agenda as presented; the motion carried 6-0 and included the following:
- A. Minutes – Regular City Council meeting & Work Session – October 16, 2018
 - B. Payroll & Expenditures
 - C. **Resolution 18-72:** Accepting Grant for Airport Ordinance Update
 - D. Approval of 2019 Liquor License Applications
 - E. Appoint Chief Penny Vought as Municipal Officer for Fire Relief Board
 - F. Approval of 2019 City Council Dates
 - G. Designating the Official Newspaper for the City of Waseca
 - H. Approval of 2019 Tobacco Licenses
 - I. Accepting Marty Armstrong’s Resignation from the EDA
 - J. Approval of Contract Payment: Carciofoni
 - K. Approval of Contract Payment: Del’s Construction
 - L. Approval of Contract Payment: Dirt Merchant
 - M. Approval of Contract Payment: Greener World Solutions
 - N. Approval of Contract Payment: Kendell Doors & Hardware
 - O. Approval of Contract Payment: Met-Con Construction
 - P. Approval of Contract Payment: Muska Electric (Labor & Materials)
 - Q. Approval of Contract Payment: Reichel Painting CO.
 - R. Approval of Contract Payment: South Central Erectors
 - S. **Resolution 18-74:** Adopting Waseca County All-Hazard Mitigation Plan

ACTION AGENDA

- 7 A. **Resolution 18-73:** Amending Development Agreement for Woods Edge

City Manager Mattson informed the Council that this amendment would allow for the splitting of a lot parcel to allow for the construction of two homes. The current agreement only allows for quadplex's and this would allow for single family homes.

Motion was made by Tlougan, seconded by Arndt to approve Resolution 18-73. Motion carried 6-0.

B. SCDIU – Federal Equitable Sharing MOU

City Manager Mattson requested approval of the Memorandum of Understanding that would designate the City of Owatonna as the fiduciary agency of this unit. Owatonna would keep track of the finances for the SCDIU Unit (South Central Drug Investigation Unit)

Motion was made by Christiansen, seconded by Conrath to approve the Memorandum of Understanding. Motion carried 6-0.

C. Continuation of **Ordinance 1067**: Annexing Certain Lands into the City (Clemons)

City Manager Mattson asked the Council to table this item until staff receives the correct survey of the lands to be annexed into the City. Staff has consulted with the State of Minnesota Office of Boundary Adjustments and has confirmed that the current survey would not be accepted by the state. This item will appear on a future agenda to be determined.

Motion was made by Conrath, seconded by Arndt to table this item until staff had received an acceptable survey. Motion carried 6-0.

REPORTS

8A **City Manager's Report**

- B.E.S.T. Fall Summit was held today, the topic of the day was the Hemp farm in the community and they will be bringing a large and expensive piece of equipment to town to help their operation. There were also reports from other surrounding communities on the upcoming exciting things they have going on.
- There has been lot of good responses to the leaf pick up.
- B.E.S.T. of Waseca will be recognized in Mankato for the Vision 2030 implementation. They will receive a regional award.
- Recognized the Engineering Department for their hard work on the construction projects. Also wanted to recognize the Finance Department for all the hard work they have put in during the budget process.

8B **Commission Reports**

- Fire Relief: Councilmember Conrath
 - Appointed Chief Penny Vought as the City Representative on the Fire Relief Board.
 - Pension increase discussion to be held during a joint work session with Council on December 4, 2018.
- Airport Board: Councilmember Rose
 - Culvert under the runway has been completed
 - Construction of the new fixed base operator hangar has encountered problems with the soil conditions.

- City and County need to re-establish a board for the updating of the Airport Zoning Ordinance.
- Airport Hangar Leases were discussed and the Board will recommend no rate change for 2019.
- Rose requested a print out for the Council of the new landing area for the sky divers.
- Park Board: Councilmember Christiansen
 - Met with members of a Vision 2030 Strategic Action Team to discuss the downtown park.
 - Discussed redoing the bathrooms at some of the pavilions.
 - Nature play areas in the parks, potentially at Maplewood Park.
 - Volleyball Sand Court donation was given by ITRON.
 - Hartley Hockey Rink: please note that there will be ice but that I don't think there will be boards this winter.
 - Memorial Park cart path is complete, new signs in the parks, and getting ready for the winter.

ANNOUNCEMENTS

9 The following miscellaneous announcements were made by Councilmembers:

- Councilmember Arndt:
 - Will be attending the awards banquet for B.E.S.T
 - Sinister Forest was well attended, over 2100 people in four nights. The trail was a mile long.
 - Thanked all the voters who came out and voted.
- Councilmember Tlougan:
 - Election Judges get paid, but it is a long day.
 - Mentioned that people had good comments regarding the historic photos in the Council Chambers. If you get to City Hall, look at the photos and information can be found at the local Historical Society.
- Councilmember Christiansen:
 - Thanksgiving is in a couple weeks, boy scouts will be selling wreaths.
 - Thank you to the Election Judges for their work.
 - Arts Council meeting took place recently, fundraiser was well received.
 - Had a nice talk with the Bakkens and Maplewood Park will be opened during Sinister Forest for photo opportunities and buck thorn removal in future years.
- Councilmember Rose:
 - Thanked the voters for coming out.
 - Open Enrollment is tomorrow for the City Employees, and Council Members treat staff to lunch as a token of appreciation. Catering will be from Pheasant Café.
- Councilmember Conrath:
 - Thanked Council Member Rose for taking on the Employee Lunch.
- Mayor Srp:
 - Thanked the election judges and the members of boards and commissions.

ADJOURNMENT

10 It was moved by Arndt, seconded by Conrath, to adjourn the meeting at 8:36 p.m.; motion carried 6-0.

R. D. SRP
MAYOR

MIKE ANDERSON
ASSISTANT TO THE CITY MANAGER