

MINUTES  
REGULAR WASECA CITY COUNCIL MEETING  
TUESDAY, OCTOBER 16, 2018

**CALL TO ORDER/ROLL CALL**

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers present:

Mayor Roy Srp	Ann Fitch
Les Tlougan	Mark Christiansen
Jeremy Conrath	Allan Rose
Daren Arndt	

Staff present:

Lee Mattson, City Manager  
Mike Anderson, Assistant to the City Manager  
Shelly Kolling, Finance Director  
Bill Green, Planning and Zoning Coordinator

Others Present:

Tim Penny, SMIF  
Matt Little, Midwest Hemp Farm  
Steve Baaken, Sinister Forest

**MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE**

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

**APPROVAL OF AGENDA**

- 3 It was moved by Fitch, seconded by Tlougan, to approve the agenda as presented, motion carried 7-0.

**PUBLIC COMMENT**

- 4 Steve Baaken from the Sinister Forest requested permission to use one of the buildings in Maplewood Park for off season storage. The Council directed the City Manager to work on a contract/waiver with Sinister Forest for their needs.

**REQUESTS AND PRESENTATIONS**

- 5 Midwest Hemp Farm presented information to Council regarding their operation. They have enjoyed being in Waseca and commented on how nice it was working with Bill Green, and look forward to expanding their facility in the near future. They will be bringing a Hemp Extractor to Waseca that is valued at over \$1 Million.

Tim Penny from SMIF gave his annual presentation to Council and thanked them for their continued support.

## CONSENT AGENDA

- 6 It was moved by Conrath, seconded by Arndt, to approve the Consent Agenda as presented; the motion carried 7-0 and included the following:
- A. Minutes – Regular City Council meeting – October 2, 2018
  - B. Payroll & Expenditures
  - C. **Resolution 18-68:** In Support of Small Town & Regional Vitality Investment Act of 2018
  - D. Approval of Tobacco Licenses: Casey’s General Stores
  - E. **Resolution 18-70:** Approval of Tax Abatement for 1609 Clear Lake Drive
  - F. Approval of Payment Request: Ulland Bro’s HWY 14
  - G. Approval of 2019 Airport CIP
  - H. Approval of Dock Donation for Sportsman Landing

## ACTION AGENDA

- 7 A. **Ordinance 1067 & Public Hearing:**
- The Public hearing opened at 7:31 p.m. and closed at 7:32 p.m. No one approached the council at that time. This item was tabled due to questions in the submitted survey of the land in question being annexed into the City. This item will be on the November 7 agenda for consideration.
- It was moved by Tlougan, seconded by Fitch, to table this item to November 7, 2018. Motion carried 7-0.
- B. **Resolution 18-69:** Approval of Variance for Setback Requirements for Accessory Structure Additions
- Bill Green presented information regarding the Variance request for new Accessory Structures for the Southside Apartments. The required setback for such structure is 15ft, the Variance is for a 9ft setback. The site will not be over on impervious surface and will have landscaping requirements.
- It was moved by Conrath, seconded by Fitch, to approve Resolution 18-69. Motion carried 7-0.
- C. **Resolution 18-71 & Public Hearing:** Miscellaneous Assessments
- Shelly Kolling presented two items on the Assessment Roll for 2018. These items will be added to the property taxes in 2019. The Public Hearing opened and closed at 7:39 p.m. with no one approaching Council.
- It was moved by Tlougan, seconded by Conrath, to approve Resolution 18-71. Motion carried 7-0

## **REPORTS**

### **8A City Manager's Report**

- Vision 2030 Strategic Action Committee's met and will present their results at the next group meeting. Final reports will be presented at the BEST Business Summit on November 7.
- City will be hosting a workshop on October 30 on Opportunity Zones at 10am in the Miller Armstrong Building
- Recognized the Engineering Department for all their coordination on the current street projects.
- Elm Ave/HWY 13: concrete at the intersection of Elm and State had not cured enough to pass the strength test and that more cure time was needed. Intersection plans to open this weekend.

### **8B Commission Reports**

- Heritage Preservation: Councilmember Tlougan
  - National Nomination process is still underway
  - Commission Member Mooney presented information on the State conference. One member has to attend the State or National Conference each year for the City to hold its CLG status.
- Discover Waseca Tourism: Councilmember Conrath & Fitch
  - Working on a process for events that will help with business promotions
  - DWT is working on an Outdoor Brochure to attract more tourism to the area.
- Planning Commission: Councilmember Arndt
  - We passed the two items that were on tonight's agenda
- Region 9: Councilmember Arndt
  - Discussed items that are going on in the nine counties
  - Region 9 introduced MNTech Connect, which talked about Southern Minnesota companies who make medical devices.
  - Mayor Srp commented that manufacturing resource center might become part of Waseca in the future.

## **ANNOUNCEMENTS**

9 The following miscellaneous announcements were made by Councilmembers:

- Council Member Arndt
  - Sinister Forest starts this weekend. Trail is about a mile long, come on up for \$10 and you get to go through the trail twice
- Council Member Tlougan
  - Read a letter from a resident who praised the workers during a power outage during the last storm.
  - Election Day is November 6, get out and vote!
- Council Member Rose
  - Leaves are falling so please help keep the drains clear so water can flow.
- Council Member Fitch
  - Cash Wise Ribbon Cutting will take place on October 25 at 11 am.
  - Business and Industry Luncheon is honoring Sportsman Stop as the Business of the Year at Lakeside on October 25 at 12 pm.
  - Treats in the Streets will be 5-7 pm on October 25.
  - Will be at the Nation League of Cities Conference the week of November 5.

- Councilmember Conrath
  - The next Council Meeting will be held on November 7 due to elections on November 6.
- Mayor Srp
  - Leaf pick up is going on right now in Waseca.
  - Wasn't able to vote until he was 21 when he was young.

**ADJOURNMENT**

10 It was moved by Arndt, seconded by Conrath, to adjourn the meeting at 8:00 p.m.; motion carried 7-0.

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R. D. SRP  
MAYOR

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MIKE ANDERSON  
ASSISTANT TO THE CITY MANAGER