

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, OCTOBER 2, 2018

6A

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers present:

Mayor Roy Srp	Ann Fitch
Les Tlougan	Mark Christiansen
Jeremy Conrath	Allan Rose

Councilmembers absent:

Daren Arndt

Staff present:

Lee Mattson, City Manager
Ranae Schult, Administrative Assistant

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

- 3 It was moved by Fitch, seconded by Tlougan, to approve the agenda as presented, motion carried 6-0.

PUBLIC COMMENT

- 4 None.

REQUESTS AND PRESENTATIONS

- 5 Michele Priebe presented background information on *Infants Remembered In Silence, (IRIS)* to the Council.

The Mayor read a Proclamation declaring Monday, October 15, 2018, *Pregnancy and Infant Loss Remembrance Day in the City of Waseca.*

CONSENT AGENDA

- 6 It was moved by Conrath, seconded by Fitch, to approve the Consent Agenda as presented; the motion carried 6-0 and included the following:
- A. Minutes – Regular City Council meeting – September 18, 2018
 - B. Payroll & Expenditures

- C. **Resolution 18-67:** Authorization to Execute Minnesota Department of Transportation Grant Agreement
- D. Liquor and Tobacco License Approval – Cash Wise Liquor and Grocery Store
- E. Approval of On-Site Gambling Permit for Waseca Hockey Association: The Mill
- F. Approval of Payment Request: Dirt Merchant, Inc.
- G. Approval of Payment Request: Pearson Brothers, Inc.

ACTION AGENDA

- 7 A. Waseca Fire Truck Purchase Discussion

On September 19, 2018, the City of Waseca held a bid opening for the purchase of a 2019 Full Response Pumper Fire Truck. The City received one bid for the pumper truck from Custom Fire, in the amount of \$566,182 (not including loose equipment).

The City had originally budgeted \$600,000. On March 20, 2018, the City Council approved an additional \$40,000 for the truck and any additional equipment, bringing the total budgeted amount to \$640,000.

Lee Mattson, City Manager, provided Council the following detailed breakdown of budget amounts for the Full Response Pumper Fire Truck, as well as budget amounts for equipment:

Total Budget Assigned by Council	\$ 640,000.00
Truck Expenses	\$ (563,182.00)
Equipment Expenses	\$ <u>(88,375.00)</u>
Total Balance	\$ <u><u>(11,557.00)</u></u>
Reprogram Unused Radio Dollars	\$ 11,557.00
Final Balance	\$ <u><u>0.00</u></u>

John Underwood, Fire Chief, thanked the City Manager for doing a great job on the presentation of this item to the City Council. Chief Underwood also thanked the Mayor and City Council for their support.

A motion was made by Rose, seconded by Tlougan, to award the bid for the 2018 Full Response Pumper Fire Truck to Custom Fire, Osceola, WI; motion carried 6-0.

Mayor Srp inquired as to the delivery date. Chief Underwood stated it is anticipated late April or early May.

REPORTS

8A City Manager’s Report

- Vision 2030 Strategic Action Committee’s will be meeting within the next week to decide on one or two items to pursue. A meeting has been scheduled for October 17th for a presentation to the Coordinating Committee. Vision 2030 will be a key component of the B.E.S.T. Fall Summit, which is scheduled for November 7, 2018.
- Staff began smoke testing this week.
- Staff is continuing to move forward in working with Region 9 on a grant. It is anticipated to finalize the contract with them this week. The City is also applying for a grant(s) that will require a local match.
- The Public Works department did a great job cleaning up after the recent storm.
- Finance and HR Staff are working on insurance renewals for 2019.

8B Commission Reports

- Park Board: Councilmember Christiansen
 - 19th Avenue NE Trail Connection – Hope to have numbers for the next meeting regarding dollar amounts to connect to the Clear Lake trail. May need to look at grants for funding or funding from the CIP budget.
 - Storm Cleanup - Approximately 12-15 trees were lost during the storm. Staff spent last week cleaning up.
 - Memorial Park Cart Path Project - Sewer line needs to be installed to Elm, so this may not be finished until Spring.
 - Sinister Forest – The top part of Maplewood Park is closed for the Sinister Forest held the last few weekends in October.
 - Winterizing of the Parks has begun.
 - On future agendas, discussions will be held regarding a dog park, NW Nature area and the 19th Avenue Bike Trail.
- Fire Relief: Councilmember Conrath
 - On December 4, 2018, a City Council work session will be held with the Fire Relief Association.
- Airport Board: Councilmember Rose
 - Airport runway is being worked on, and should be completed October 14.
 - The State Grant resolution has been approved.
 - Fixed based operator hangar project began October 1st.
 - City and County need to re-establish the board for an Airport Zoning Ordinance.
 - CIP for Airport – Discussion regarding State and local funding for “T” hangars,
 - A good discussion was held between the jumpers and pilots. A plan was discussed to designate specific zones for the jumpers.

ANNOUNCEMENTS

9 The following miscellaneous announcements were made by Councilmembers:

- Councilmember Tlougan:
 - The Marching Classic was held Saturday, September 22. There were 11 bands in the parade and 15 bands in the field competition. Everyone had a great time, and many positive comments were received.

- Councilmember Rose and he attended the Quad Graphics tour on September 28th, and found it very interesting and informative.
- Leaf pickup starts Monday, October 8th and runs for six weeks.
- Councilmember Fitch:
 - Beer and Brat’s night is Thursday, October 4th.
 - Tour of Manufacturing is Thursday, October 4th.
 - Sinister Forest starts MEA weekend, and runs for two weekends.
 - Treats on the Streets is Thursday, October 25th.
 - Leaf burning can begin October 15th.
 - She attended the tour of the FCI building, and noticed they have kept the horticultural feel from when the college was in Waseca.
- Councilmember Conrath:
 - The annual Fire Department open house and chili feed is scheduled for Sunday, October 7th from 4 – 7 p.m.

- Councilmember Rose:
 - Elm Avenue construction is nearing the end.
 - Agreed that the Marching Classic was fantastic.
 - At the Quad building tour, he was impressed with Jeremy Brown, one of the owners of the building.
- Councilmember Christiansen:
 - Cashwise is coming to Waseca. Positive news is coming to Waseca.
 - Electric bills are a bit higher this month. If citizens have concerns, they should contact their Councilmember.
 - This weekend the band goes to Sioux Falls to compete.
- Mayor Srp:
 - Regarding the Elm Avenue project, he spoke to the road foreman from MN DOT, and they hope to open the east end of Elm Avenue in November. The bulk of their force is working on the intersection of 13 and 14.
 - Welcome Cashwise/Coborn’s to Waseca.
 - He has heard more and more comments from citizens on how appreciative they are of all the City Staff.
 - Grateful to those that serve on boards and commissions.
 - He is visiting with Canadian Pacific Railroad concerning the noise level of the trains coming through Waseca.
 - He would like the City Manager to follow-up with the City Engineer regarding the area behind Sportsman Stop, 18th Avenue NE, and the water accumulation.

ADJOURNMENT

- 10 It was moved by Fitch, seconded by Conrath, to adjourn the meeting at 7:40 p.m.; motion carried 6-0.

R. D. SRP
MAYOR

RANAE SCHULT
ADMINISTRATIVE ASSISTANT