

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, June 19, 2018

6A

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order by Mayor Roy Srp at 7:00 p.m.

Councilmembers present:

Mayor Roy Srp Ann Fitch
Daren Arndt Allen Rose
Mark Christiansen Les Tlougan
Jeremy Conrath

Staff present:

Duane Hebert, Interim City Manager
Tom Kellogg, City Engineer
Mike Anderson, Assistant to City Manager
Monica Waite, City Intern

Robin Dulas, Waseca County Fair

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silence was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

- 3 It was moved by Arndt, seconded by Rose, to approve the agenda as amended; the motion carried 7-0.

PUBLIC COMMENT

- 4 There were no comments.

REQUESTS AND PRESENTATIONS

- 5 Robin Dulas – gave an update on the happenings for the Waseca County Fair. She also mentioned you can find the event flyer online.

CONSENT AGENDA

- 6 It was moved by Tlougan, seconded by Fitch, to approve the Consent Agenda as presented; the motion carried 7-0 and included the following:

- A. Minutes – Regular City Council meeting – June 5, 2018
- B. Payroll & Expenditures
- C. Accepting Byron Larson’s resignation from the Planning Commission
- D. Approval of Payment Request: Britton Plumbing & Heating
- E. Approval of Payment Request: Del Construction Company
- F. Approval of Payment Request: Kendell Doors and Hardware

- G. Approval of Payment Request: Del Construction Company
- H. Approval of Payment Request: HWY 14 - Ulland Brothers
- I. Approval of Payment Request: HWY 14 – Stantec
- J. Approval of Payment Request: Tink Larson Community Field – Kraus Anderson

ACTION AGENDA

7

- A. **Storm Water Pollution Prevention Plan (SWPPP) Annual Presentation & Public Hearing**
(No Action Required):

City Engineer Kellogg gave an annual presentation to the public outlining the SWPPP. The public hearing opened and closed at 7:20 p.m. with no one approaching the Council.

- B. **Intro: Gaiter Lake Master Plans**

Assistant to the City Manager gave an introductory history of the project to date. After the two Concept Plans were presented, it was determined by the City Council that the City needs to allow more time for public input and to bring the concepts back to Council at a later date. No action was taken.

- C. **Resolution 18-37: Awarding bids for Airport Culvert.**

City Engineer Kellogg informed the Council there was a bid opening on June 12. The City received four bids, the lowest going to Borneke Construction in the amount of \$279,889. The culvert will be funded 90% Federal, 5% State, and 5% local funding.

It was moved by Fitch, seconded by Conrath to approve Resolution 18-37 contingent on State and Federal funding, Resolution passed 7-0.

- D. **RCCA: Controlled Burn/Training Info**

Fire Chief Underwood informed Council that the owner of 500 4th St NE has approached the City wanting to allow the Fire Department to do a controlled burn. Chief Underwood stated that this would be good training for the new fire fighters taking class 101. The burn will be monitored by the Fire Department and would be prepped for safety. The burn is tentatively scheduled for July 7, weather depending.

Mayor Srp asked what time the burn would take place: Chief Underwood said preferably in the morning hours.

Chief Underwood told Council that the demolition and cleanup will be the responsibility of the homeowner.

City Council showed their full support of the Controlled Burn.

- E. **Resolution 18-39: Granting a Variance to allow a 126 sq foot Garage Addition to an existing garage**

City Intern Waite gave some background on the Variance request for a garage addition located at 800 11th St NE. Blake and Robin Nelson made the request to add 126 sq. foot which was approved by the Planning Commission 3-1. The project meets all other zoning requirements set by City Code.

It was moved by Conrath, seconded by Arndt to approve Resolution 18-39. Motion carried 7-0.

F. **RCCA: Senior Center Staffing and Programming**

City Manager Hebert talked about the Waseca Senior Center. He informed Council that the Mayor had been approached by the Center. The Director is retiring and the Senior Center Board has some concerns on how the Center will proceed with programming. The City feels like this is a great opportunity to develop some new programming and continue the existing programming.

The City Council is supportive of Staff doing research and bringing back some options for the Council to review moving forward.

G. **Resolution 18-40: Accepting Donation of Pontoon Platform & Trailer**

Assistant City Manager Anderson informed the Council that Ken Borgmann from Sleigh & Cutter was granted some funding to purchase two pontoons with trailers to display the Fireworks from Clear Lake. Borgmann wishes to donate the pontoons and trailers to the City for all future firework shows.

Councilmember Fitch asked where the pontoons would be stored. City Manager Herbert stated these would be stored outdoors in a secure location on City property.

Mayor Srp asked if Due Diligence has been done regarding shooting fireworks from the lake. Anderson said that this has been done in other Cities and is considered safer than hooting them from Maplewood Park.

It was moved by Fitch, seconded by SRP to accept Resolution 18-40. Discussion came from Councilmember Christiansen stating that we are accepting this do to fireworks in 2018. He informed Council he didn't like accepting it based on that notion. Mayor SRP stated that there is no reason to accept the donation, not saying that the platform has to be used for July 4. Councilmember Tlougan said that this isn't reinventing the wheel; other Cities already shoot fireworks from lakes. City Manager Hebert said that the City would be listed as an additional insured on the policy. After discussion, Resolution 18-40 was approved 6-1.

REPORTS

8A **City Manager's Report**

Duane Hebert, Interim City Manager, provided the following updates:

- BEST Board approved Vision 2030 implementation recommendation
- BEST Board approved a timeline regarding the pillars of the Vision 2030
- Tink Larson Community Field is progressing with construction and is on budget

- HWY 14 project is still moving along nicely. Communication remains key with business owners

8B **Commission Reports**

Discover Waseca Tourism – June 12 meeting - Council Member Fitch talked about the Fair Booth giving away tickets to the entertainment for the sesquicentennial event. Waterpark passes were given to the contest winner Sara Rodriguez. Finally Fitch talked about the DWT website and how it needs to be updated.

EDA -June 13 Meeting – Mayor Srp mentioned that there was an update on HyVee and the ownership of the building and talked about boundaries and opportunities for Opportunity Zones. Councilmember Fitch said that not all communities are eligible for Opportunity Zones and she applauded Gary Sandholm for being on the ball getting Waseca involved. Lastly Fitch mentioned that they scheduled a work session for their strategic plan later this month.

Planning Commission – June 12 Meeting – Council Member Arndt informed Council that they approved the variance that was presented to Council earlier in the meeting. Arndt stated that the Planning Commission is three members short, please come to City Hall and sign up.

ANNOUNCEMENTS

9 The following miscellaneous announcements were made:

- Council Member Arndt said he enjoyed the event hosted at Farm America
- Council Member Fitch thanked everyone at Farm America for their hard work at Taste of the Farm event.
- Council Member Christiansen will be looking into financial statements from other entities to compare with the Senior Center. He mentioned that the Park Board is staying ahead of schedule and it is nice to see people using the parks. Also that City Manager interviews took place last week.
- Council Member Rose gave kudos to those at Farm America at their event last week.
- Council Member Conrath stated that he would like people to stop in and volunteer on a vacant spot on a Board or Commission. Also that the Police Department is accepting application for Reserves, stop into the Public Safety Building to apply.
- Mayor Srp congratulated Jessica Rollins of Farm America on having her new, healthy baby the morning after Taste of the Farm. He also thanked the City Council on behalf of the residents. He mentioned that Council is down to two candidates for the City Manager position.

ADJOURNMENT

10 There being no further business to be brought before the Council, it was moved by Christiansen, seconded by Tlougan, to adjourn the meeting at 8:31 p.m.; the motion carried 7-0.

MAYOR

MIKE ANDERSON
ASSISTANT TO CITY MANAGER