

SPECIAL WASECA CITY COUNCIL MEETING
WEDNESDAY, SEPTEMBER 27, 2017
7:00 P.M.

AGENDA

- 1 CALL TO ORDER/ROLL CALL
- 2 MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
- 3 APPROVAL OF AGENDA
- 4 PUBLIC COMMENT

The Public Comment period of the meeting is for comments on issues that are not on the agenda. Those wishing to speak must state their name and address for the record after they reach the podium. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the City Council as a whole and not one individual councilor. The Council may not take action on issues presented during the Public Comment period, but, when appropriate, may refer the issue to the City Manager for follow up.

- 5 ACTION AGENDA

A. **Resolution No. 17-57 - Adopting City of Waseca 2018 Preliminary Tax Levy**
Continuation from Regular Council Meeting 9/19/17

- 6 ADJOURNMENT



Request for City Council Action

Title:	RESOLUTION 17-57: A RESOLUTION OF THE WASECA CITY COUNCIL ADOPTING THE PRELIMINARY 2018 TAX LEVY		
Meeting Date:	September 27, 2017	Agenda Item Number:	
Action:	<input type="checkbox"/> MOTION <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION	Supporting Documents:	Resolution 17-57 Adopting Preliminary City Tax Levy
Originating Department:	Finance	Presented By:	City Manager
Approved By City Manager: <input checked="" type="checkbox"/>	Proposed Action: Motion to adopt Resolution 17-57: A Resolution Adopting the Preliminary 2018 Tax Levy.		

BACKGROUND: Following Council direction from the most recent September 14th work session staff is presenting two resolutions for discussion and selection of one to set the 2018 preliminary tax levy.

The final levy, which is scheduled to be adopted by City Council on December 19, 2017, cannot be higher than the preliminary levy, but it can be lower.

BUDGET IMPACT:

The Resolution Setting the Preliminary 2018 Levy at 11% for additional funds of \$437,277 includes the following:

- Increased Revenue of \$90,394 from Local Government Aid.
- Decrease in Revenue of \$22,500 from Rural Fire District Contract Payment.
- Increase of Funding of \$160,000 for Capital Improvement Plan for street and storm water improvements.
- Increase of \$184,765 to Fund salary adjustments from the Classification & Compensation Study findings, 3% Cost of Living Adjustment (COLA) for employees effective January 1, 2018 and projected health insurance costs.
- Increase of \$57,500 to Fund a pay increase for Paid on Call Fire staff and for increased charges relating to Shift Commanders.
- Funding for additional seasonal parks employees of \$19,377.
- Funding for an additional Police Officer allowing the City and County to assign one City police officer full time to the South Central Drug Investigation Unit(SCDIU) , estimated \$50,000 cost to each entity.
- Increase of \$15,000 for projected workers compensation and liability insurance increases.

The Resolution Setting the Preliminary 2018 Levy at 15.31% for additional funds of \$608,611 includes all those items listed above AND the following:

- Funding for potential public safety staffing changes with an impact of \$105,000.
- Funding for a full time Streets Maintenance worker with a net (of part time) impact of \$67,601.

At the budget work sessions the Council has reviewed the individual department budgets that make up the City’s general fund, has reviewed the Capital Improvement Plan, Equipment Replacement Plan and discussed funding scenarios for the City’s 10-Year Infrastructure Improvement Plan.

The 2017 tax levy amount for the City General fund was \$3,975,249. Per Council direction staff has provided two options to set the preliminary levy. The preliminary resolution sets the levy dollar amount, it does not commit the items listed above to be funded. The actual items and related expenses will be discussed at further work sessions and determined at the time the final budget and levy are set in December 2017.

One additional procedural item to note: When the City provides the County Auditor our preliminary levy information, we will be required to also include notification of the shared services involved in agreements that are not yet finalized. This would include the Waseca Rural Fire District as well as Waseca County as it relates to the shared SCDIU officer position.

RECOMMENDATION: Staff recommends adoption of one scenario of Resolution 17-57: A Resolution Adopting the Preliminary 2018 Tax Levy.

RESOLUTION NO. 17-57

**A RESOLUTION OF THE WASECA CITY COUNCIL
APPROVING THE CITY PRELIMINARY TAX LEVY
COLLECTIBLE IN 2018**

WHEREAS, the City of Waseca, State of Minnesota, requires Property Tax to provide needed and necessary services to the citizens of the City of Waseca; and

WHEREAS, State law requires adoption of a proposed 2018 preliminary tax levy by October 2, 2017.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waseca, Waseca County, Minnesota, that the following sums of money are proposed to be levied for the current year, collectible in 2018 upon the taxable property in said City of Waseca for the following purposes:

Distributed Based on Tax Capacity

General Fund & Tax Abatement	\$ 3,742,045
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Debt Service Levy

Wastewater Public Facilities Authority (PFA) loan	181,392
7 th Avenue Bonds	167,889
Public Safety Building Bonds	146,975
Northeast Park	71,125

Distributed Based on Market Value (Passed Through Referendum)

Water Park	103,100
Total City Levy	<u>\$ 4,412,526</u>

BE IT FURTHER RESOLVED that the City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor –Treasurer of Waseca County, Minnesota, as required by law.

Adopted this 27th day of September, 2017.

R.D. SRP
MAYOR

ATTEST:

MIKE ANDERSON
ASSISTANT TO CITY MANAGER

RESOLUTION NO. 17-57

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Distributed Based on Tax Capacity

General Fund & Tax Abatement \$ 3,913,379

Debt Service Levy

Wastewater Public Facilities Authority (PFA) loan	181,392
7 th Avenue Bonds	167,889
Public Safety Building Bonds	146,975
Northeast Park	71,125

Distributed Based on Market Value (Passed Through Referendum)

Water Park	103,100
Total City Levy	<u>\$ 4,583,860</u>

BE IT FURTHER RESOLVED that the City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor-Treasurer of Waseca County, Minnesota, as required by law.

Adopted this 27th day of September, 2017.

R.D. SRP
MAYOR

ATTEST:

MIKE ANDERSON
ASSISTANT TO CITY MANAGER