

REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, OCTOBER 4, 2016
7:00 P.M.

AGENDA

1 CALL TO ORDER/ROLL CALL

2 MOMENT OF SILENT MEDITATION/PLEDGE OF ALLEGIANCE

3 APPROVAL OF AGENDA

4 VISITORS, REQUESTS AND COMMUNICATIONS

- a. Proclamation – Minnesota Manufacturing Week
- b. Flood Update

5 ACTION AGENDA

- a. Set Canvassing Board meeting
- b. **Resolution No. 16-45** – Authorizing Call of GO Tax Increment Bonds, Series 2005E
- c. **Resolution No. 16-46** – Decertification of TIF District No. 23
- d. Declaration of Surplus Vehicles

6 CONSENT AGENDA

- a. Minutes – City Council Work Session – September 15, 2016
- b. Payroll & Expenditures

7 REPORTS

- a. City Manager's Report

8 ANNOUNCEMENTS

9 ADJOURNMENT

OCTOBER 2-8 • 2016

4A

Proclamation

- Whereas: The manufacturing industry is a dynamic segment of Minnesota's economy, and an integral part of Minnesota's economic development strategy; and
- Whereas: Manufacturing has the second largest total payroll among business sectors in Minnesota, providing \$20 billion in wages; and
- Whereas: Manufacturing contributed almost \$48.2 billion to the Minnesota economy 2015, and is the second-largest industry (16 percent) contributing to our private gross domestic product; and
- Whereas: Manufactured exports brought \$18.9 billion into the Minnesota economy in 2015; and.
- Whereas: Manufacturing provides over 317,200 highly skilled, high paying jobs, which significantly contribute to Minnesota's high standard of living and economic vitality.

Now, therefore, I Mayor John Clemons, on behalf of City of Waseca and Waseca Area Chamber of Commerce businesses, do hereby proclaim that the week of October 2 to October 8, 2016 shall be observed as:

MINNESOTA MANUFACTURING WEEK

in the City of Waseca on this 4th day of October, Two Thousand and Sixteen.



JOHN CLEMONS
MAYOR



Request for City Council Action

| | | | |
|--|--|------------------------------|-------------------|
| Title: | SET CANVASSING BOARD MEETING DATE | | |
| Meeting Date: | OCTOBER 4, 2016 | Agenda Item Number: | 5A |
| Action: | <input checked="" type="checkbox"/> MOTION <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION | Supporting Documents: | N/A |
| Originating Department: | Administration | Presented By: | Records Secretary |
| Approved By City Manager: <input checked="" type="checkbox"/> | Proposed Action: Motion to set City Canvassing Board meeting date to Monday, November 14, 2016 at 12:00 noon. | | |

BACKGROUND: The City Council will need to set a date for the Canvassing Board meeting, to certify the results of the November 8, 2016 City General Election. A quorum must be present for this meeting. The meeting will be very short in length, likely less than 15 minutes.

Scheduling the Canvassing Board meeting date for Monday, November 14, 2016 at 12:00 noon will allow sufficient time for staff to prepare a complete report of the results of the election, and will comply with the State Statute requirement that the Canvassing Board must meet between the 3rd and 10th day following the general election.

RECOMMENDATION: Staff recommends a motion to set the Canvassing Board meeting date for Monday, November 14, 2016 at 12:00 noon in the City Hall Council Chambers.



Request for City Council Action

| | | | |
|--|--|------------------------------|----------------------------|
| Title: | Resolution 16-45 Authorizing Call of Certain Outstanding General Obligation Tax Increment Bonds, Series 2005E. | | |
| Meeting Date: | October 4, 2016 | Agenda Item Number: | 5B |
| Action: | <input type="checkbox"/> MOTION <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION | Supporting Documents: | Resolution 16-45 Exhibit A |
| Originating Department: | Finance Department | Presented By: | Finance Director |
| Approved By City Manager: <input checked="" type="checkbox"/> | Proposed Action: Motion to Approve Resolution 16-45 Authorizing Call of Certain Outstanding General Obligation Tax Increment Bonds, Series 2005E. | | |

BACKGROUND: Finance staff as well as our Financial Advisors at Springsted periodically review the bonds in place at the City of Waseca. The purpose of the review includes the related interest rates and revenue source balances to see if refunding or restructuring is an option. In 2005 the City issued General Obligation (GO) Tax Increment Bonds for downtown improvements. Additionally the City created a plan modification to the Central Redevelopment Tax Increment Financing (TIF) district to provide revenue to repay the bonds. The original bond issue was for a twenty year term ending in Feb 2026 with the related interest rate of 4.25%.

Upon review of this bond issue it has been determined the City of Waseca will be able to pay off the balance of the bond issue. The taxes collected through the Central TIF district have been more favorable than projected, resulting in a fund balance which is dedicated for this district. To pay these bonds off on December 1, 2016 the principal amount due is \$750,000, interest due is \$10,498, and there are \$2,250 in related fees.

BUDGET IMPACT: Currently the taxes collected from the Central TIF district are used for Bond Series 2005E principal and interest payments. Paying off these bonds early will impact the budget in two aspects:

- 1) Save the City a total of \$176,904 in future interest expense had the bond run out the full term.
- 2) Allow the City to decertify the Central TIF district with 2017 taxes collected from these properties returning to the various taxing entities for general use. The estimated allocation to the City general fund is approximately \$100,000.

RECOMMENDATION: Staff is recommending approval of Resolution 16-45 Authorizing Call of Certain Outstanding General Obligation Tax Increment Bonds, Series 2005E.

RESOLUTION NO. 16-45

**A RESOLUTION OF THE CITY OF WASECA, MINNESOTA,
AUTHORIZING CALL OF CERTAIN OUTSTANDING
GENERAL OBLIGATION TAX INCREMENT BONDS, SERIES 2005E**

BE IT RESOLVED by the City Council, City of Waseca, Minnesota (the City), as follows:

Section 1. The City has issued its General Obligation Tax Increment Bonds, Series 2005E, dated, as originally issued, as of November 1, 2005, in the original principal amount of \$1,100,000 (the Bonds), of which \$750,000 in aggregate principal amount is currently outstanding.

Section 2. Bonds maturing in 2016 and later years are subject to prepayment on or after February 1, 2015, upon notice of call for redemption thereof mailed not fewer than 30 days before the date specified for redemption to the registered owners of the Bonds.

Section 3. This Council has determined that there exist sufficient funds available to prepay on December 1, 2016, the 2017-2026 maturities of the Bonds.

Section 4. U. S. Bank National Association, as registrar and paying agent for the Bonds, is hereby authorized and directed to cause the Notice of Redemption attached hereto as Exhibit A to be mailed as provided in the resolution authorizing the Bonds.

Section 5. No further action shall be required of the Council to complete the prepayment of the Bonds.

Adopted this 4th day of October, 2016.

JOHN CLEMONS
MAYOR

ATTEST:

MARY BUENZOW
RECORDS SECRETARY

EXHIBIT A

NOTICE OF REDEMPTION

\$1,100,000 General Obligation Tax Increment Bonds, Series 2005E
Dated as of November 1, 2005
City of Waseca, Minnesota

NOTICE IS HEREBY GIVEN that the City of Waseca, Minnesota, has called for redemption and prepayment on December 1, 2016, the outstanding Bonds of the above-referenced issue (the "Bonds") maturing on August 1 in the following years, in the principal amounts and having the interest rates and CUSIP numbers listed below:

| <u>Year</u> | <u>Amount</u> | <u>Interest Rate</u> | <u>CUSIP Number</u> [®] |
|-------------|---------------|----------------------|----------------------------------|
| 2020 | \$240,000 | 4% | 937071NX2* |
| 2023 | 240,000 | 4.2 | 937071PA0* |
| 2026 | 270,000 | 4.375 | 937071PD4* |

*Denotes Full Call.

The Bonds will be redeemed at a price of 100% of their principal amount plus accrued interest to the date of redemption. Holders of the Bonds should present them for payment to U.S. Bank National Association, St. Paul, Minnesota, on or before said date, when they will cease to bear interest, in the following manner:

If by Mail:

U.S. Bank National Association
Corporate Trust Operations, 3rd Floor
Post Office Box 64111
Saint Paul, MN 55164-0111

If by Hand or Overnight Mail:

U.S. Bank National Association
Bond Drop Window, 3rd Floor
60 Livingston Avenue
Saint Paul, Minnesota 55107
(800) 934-6802

Important Notice: In compliance with the Economic Growth and Tax Relief Reconciliation Act of 2001, federal backup withholding tax will be withheld at the applicable backup withholding rate in effect at the time the payment by the redeeming institutions if they are not provided with your social security number or federal employer identification number, properly certified. This requirement is fulfilled by submitting a W-9 Form, which may be obtained at a bank or other financial institution.

The Paying Agent shall not be responsible for the selection of or use of the CUSIP number, nor is any representation made as to its correctness indicated in this Notice of Redemption. It is included solely for the convenience of the Holders.

Additional information may be obtained from the undersigned or from Springsted Incorporated, 380 Jackson Street, Suite 300, St. Paul, Minnesota (651-223-3000), financial advisor to the City.

Dated: _____, 2016.

BY ORDER OF THE CITY COUNCIL
CITY OF WASECA, MINNESOTA

By s/_____
Shelly Kolling, City Finance Director

[®] Registered Trademark 2015, American Bankers Association. The Registrar shall not be responsible for the selection or use of the CUSIP numbers, nor is any representation made as to their correctness indicated in this Notice of Redemption or on any Bond. They are included solely for convenience of the Holders.



Request for City Council Action

| | | | |
|--|---|------------------------------|------------------|
| Title: | Resolution 16-46 Requesting the Termination of Collection of Tax Increments from Tax Increment Financing District No. 23. | | |
| Meeting Date: | October 4, 2016 | Agenda Item Number: | 5C |
| Action: | <input type="checkbox"/> MOTION <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION | Supporting Documents: | Resolution 16-46 |
| Originating Department: | Finance Department | Presented By: | Finance Director |
| Approved By City Manager: <input checked="" type="checkbox"/> | Proposed Action: Motion to Approve Resolution 16-46 Requesting the Termination of Collection of Tax Increments from Tax Increment Financing District No. 23. | | |

BACKGROUND: In 2000, the Waseca City Council created a 25 year Tax Increment Financing (TIF) district #23 for Central Redevelopment activity. In 2005 the City did a modification to this TIF plan and issued bonds to fund downtown improvements. TIF proceeds from this district are the source of revenue to repay the bonds. The original issue was for a twenty year term ending in Feb 2026. Upon review of this bond issue it has been determined the City of Waseca will be able to pay off the balance of this bond issue.

Staff has reviewed regulations related to this TIF district to see if there is another purpose for the City to use this revenue. From a regulation standpoint, the most effective process is to set up a new TIF district at the time we have a project that is eligible.

Based on the processes indicated above, staff recommends decertification of TIF district #23 as of year end 2016.

Upon decertification approval from the EDA and Council, City staff will complete the decertification process with the County Auditor/Treasurer and the State of Minnesota. The request will inform them of the action taken and establish with the County Auditor/Treasurer to no longer remit any increment to the City for this district. Following decertification of the district, taxes for this area will be distributed to the taxing authorities at the same rates established for other parcels in the City.

BUDGET IMPACT: The decertification of these parcels will result in the City receiving their allocation of the taxes, which are estimated to be additional tax revenue of \$100,000.

RECOMMENDATION: Staff is recommending Council Approve Resolution Requesting the Termination of Collection of Tax Increments from Tax Increment Financing District No. 23.

RESOLUTION NO. 16-46

**RESOLUTION REQUESTING THE TERMINATION OF COLLECTION
OF TAX INCREMENTS FROM TAX INCREMENT
FINANCING DISTRICT NO. 23**

WHEREAS, the Waseca City Council created Tax Increment Financing District No. 23 (the "District");

WHEREAS, all project costs to which the District's tax increments are obligated have been paid or will be paid from District increments collected from taxes payable in tax years 2005 to December 31, 2016; and

WHEREAS, the City Council desires by this resolution to request the decertification of the District after which all property taxes generated by property within the District will be distributed in the same manner as all other property taxes.

NOW THEREFORE, BE IT RESOLVED by the City Council that the City Manager shall take such action as necessary to cause the County Auditor of Waseca County to decertify the District as tax increment district effective for taxes payable in 2017 and to no longer remit tax increment from the District to the City.

Adopted this 4th day of October, 2016.

JOHN CLEMONS
MAYOR

ATTEST:

MARY BUENZOW
RECORDS SECRETARY



Request for City Council Action

| | | | |
|--|--|------------------------------|------------------|
| Title: | Declaration of Surplus Vehicles | | |
| Meeting Date: | October 4, 2016 | Agenda Item Number: | 5D |
| Action: | <input checked="" type="checkbox"/> MOTION <input type="checkbox"/> RESOLUTION <input type="checkbox"/> ORDINANCE <input type="checkbox"/> DISCUSSION | Supporting Documents: | None |
| Originating Department: | Finance | Presented By: | Finance Director |
| Approved By City Manager: <input checked="" type="checkbox"/> | Proposed Action: Motion to approve the declaration of surplus vehicles and appropriate disposal | | |

BACKGROUND: City Staff has identified existing City property as listed below as surplus property and of no use to the City. Property will be disposed of according to all applicable laws generally by either auction, by being sold for scrap value or recycled. All items deemed to have no value will be disposed of in an approved landfill.

| Vehicle Make | Year | Mileage | Use | Estimated Value | Intended Disposal |
|----------------------|------|---------|---------------------------|-----------------|-------------------------------|
| Chevy Impala | 2004 | 79,000 | Detective – Replaced 2015 | \$1,500 | MinnBid |
| Ford Taurus | 2002 | 80,000 | Chief – Replaced 2016 | \$ 300 | Scrap – Poor Mechanical Shape |
| Dodge Charger | 2008 | 126,000 | Marked Squad – Spare | \$2,000 | MinnBid |
| Dodge Charger | 2010 | 124,000 | Marked Squad – Reserves | \$2,000 | MinnBid |
| Mercedes E320 | 1998 | | Forfeited/DUI | \$1,000 | MinnBid |
| Pontiac Montanna Van | 2006 | | Forfeited/DUI | \$1,000 | MinnBid |

BUDGET IMPACT: The proceeds from the disposal of the surplus City vehicles will be returned to the capital equipment fund. The proceeds from the disposal of the two Forfeited vehicles will go to the police forfeiture fund.

RECOMMENDATION: Staff recommends a motion by the City Council to approve the declaration of surplus vehicles and appropriate disposal.

MINUTES
WASECA CITY COUNCIL WORK SESSION
THURSDAY, SEPTEMBER 15, 2016

6A

The City Council work session began at 6:05 p.m. in the Public Safety Building Community Room.

Councilmembers present:

| | |
|--------------------|-------------------|
| Mayor John Clemons | Allan Rose |
| Fred Salsbury | Mark Christiansen |
| Ann Fitch | Daren Arndt |
| Les Tlougan | |

Staff present:

Danny Lenz, City Manager
Mark DuChene, City Engineer
Shelly Kolling, Finance Director
Gary Conrath, Fire Chief
Mary Buenzow, Records Secretary

Also present was Jacob Stark, Waseca County News

Preliminary Levy Deliberations

The City Manager presented final 2017 budget information for Council discussion prior to adopting the preliminary levy on Tuesday, September 20th.

Current status:

No levy change from 2016

Expenditures Increases:

- \$80,000 – CIP to fund 10-year Street Improvement Plan
- \$7,000 – Managed IT Contract Change
- \$5,200 – Pictometry Project with County
- \$3,000 – Increased Mosquito Spraying
- \$2,000 – Siren Repair and Maintenance
- \$25,355 – Health, Workers Comp and Liability Insurance Increases
- \$50,000 – Class & Comp Year 1 implementation

Discussion ensued. Councilmember Christiansen inquired whether there is anyone else in town who could provide IT services. He stated he does not want Pantheon to get too comfortable, and stated he will want to bid out this service next year. Mayor Clemons stated getting bids for this type of service should be standard operating procedure.

Councilmember Arndt asked if an additional \$3,000 is enough for mosquito spraying. The City Engineer stated this will provide two additional sprayings. He further stated there is a company who provides mosquito management services for about \$40,000. The City currently pays \$20,000.

Regarding the COLA adjustment for employees, the City Manager explained part of the Class & Comp Study is to bring the positions up to market, and a 1% COLA would help maintain them.

There was some discussion regarding fireworks. Councilmember Christiansen stated he would like to see the fireworks done on July 3rd instead of July 4th. Councilmember Fitch commented the Discover Waseca Tourism Board would like to take on the fireworks and will be changing vendors. They will also be applying for Community Enhancement Funds. The City Engineer commented that fireworks would be cheaper if we did them on the 3rd. Councilmember Fitch stated the DWT will not be using tourism tax dollars and plan to do some fundraising.

The City Manager distributed a handout with information regarding mayor and council salaries in surrounding communities. *After review and discussion of the information, it was the consensus of the Council to make no changes to their salary at this time.*

Councilmember Fitch asked whether there is new playground equipment in Northeast Park. The City Engineer replied the 2-5 year old structure is the last phase of the NE Park master plan.

The City Manager commented the City has had a very good year in 2016 and a proposed 5.5% increase is presented to see if we want to get ahead for the Class & Comp Study , infrastructure, and to possibly put some funds away for the fire truck.

Discussion ensued regarding the Class & Comp Study. The City Manager stated there are a lot of details to finalize. The majority of the employees would be seeing a salary increase. Councilmember Tlougan asked whether some positions have been found to be over-rated or under-rated. The City Manager replied there are some that are over-rated. He added there is a closed session scheduled to go through the details of the C & C Study. The primary purpose of the 1% COLA is so that our pay structure doesn't get too far behind and this would keep our pay structure competitive with the market.

The City Manager asked if there is interest from the Council in ramping up and increasing the timeline for infrastructure improvements. Street, sewer and water improvements should be done at the same time. The City Manager also stated staff is looking at doing sewer lining in the south part of town on streets that we aren't planning on tearing up anytime soon. He stated last year the Council approved a rate increase to meet our target and all of the rates are geared to increase by proportional amounts during the 10-year time period. The City Engineer commented we would use 2017 as the ramp up year.

Councilmember Tlougan stated he is interested in ramping up but isn't sure this is the year to do it, with the Elm Avenue project, and he felt 2018 would be a better time.

There was lengthy discussion regarding compressing the 10-year infrastructure improvement plan to a 5-year plan. Councilmember Tlougan commented it had been his concern during the years when the Council adopted a 0% levy increase, that at some point we would need to start catching up. Councilmember Rose commented the City also has been doing a lot of spending over the past five years. Mayor Clemons stated if you explain to the taxpayers what and why you are doing something, they usually understand a tax increase.

Councilmember Rose requested the City Manager put the information into an understandable format so he will be able to answer questions from constituents. The City Manager stated he can put together a Frequently Asked Questions (FAQ) sheet.

Councilmember Fitch stated she would like to see a tangible timeline.

It was the consensus of the Council to authorize the City Manager to proceed with a 5.5% levy increase.

Tink Larson Field discussion

Mayor Clemons commented he has heard from sources that there are potentially two \$3,000 – \$4,000 matching donations and we could possibly get up to a half million in matching donations. He wondered if the Council is interested in that, or if we should go with our plan and thank the donors for their offer.

The City Manager stated we could make adjustments to the design much later in the process if donations come in larger than anticipated.

The City Engineer commend the design and building process would be much smoother with a construction manager, and would give us much more flexibility. The design presented on October 4th will have incorporated changes based on what we heard from Tink Larson.

Councilmember Fitch commented she felt committing only \$200 thousand on top of the \$800,000 insurance money will hurt us for fundraising. Councilmember Rose stated if we commit \$400,000 we would have to look at where that money is going to come from . Councilmember Tlougan stated even if we built exactly the same structure it would cost \$200,000 more because it has to be ADA compliant.

Councilmember Christiansen stated he would like to see something from the donors. He further stated if we want the public to be behind this facility we have to go public and make it available for everybody. He added he was disappointed in the comment at the last work session that nobody on the council wants the facility. The City Manager stated there will need to be discussion about the use after construction.

After additional discussion, it was the consensus of the Council that the City will match donations up to \$500,000.

The City Manager commented it will be necessary to find the money in the budget without increasing the levy, and what we can put off or delay without having an impact.

There being no further discussion, the work session ended at 7:40 p.m.

JOHN CLEMONS
MAYOR

MARY BUENZOW
RECORDS SECRETARY

LIST OF EXPENDITURES

October 4, 2016

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Payroll dated September 29, 2016

| | | |
|------------------------------|--------------------|---------------|
| City Council | 0.00 | |
| Streets | 27,870.71 | |
| Parks | 12,124.77 | |
| Wastewater | 9,278.46 | |
| Utility Administration | 3,593.31 | |
| Utility Billing | 6,128.25 | |
| Electric | 15,741.75 | |
| Water | 3,457.19 | |
| Building and Code Compliance | 2,623.99 | |
| Police | 43,384.34 | |
| Administration | 5,864.52 | |
| Community Aides | 790.00 | |
| Fire | 8,147.14 | |
| Volunteer Fire Department | 0.00 | |
| Election Judges | 0.00 | |
| PEG | 1,355.47 | |
| Finance | 9,012.47 | |
| Safe Haven | 1,898.18 | |
| Community Development | 4,511.64 | |
| Engineering | 10,562.08 | |
| Water Park | 1,976.11 | |
| Econ Development | <u>1,971.16</u> | |
| Total Gross Payroll | 170,291.54 | |
| *Less- Payroll Deductions | <u>(56,195.55)</u> | |
| Net Payroll Cost | | \$ 114,095.99 |

*These costs are included in Accounts Payable totals below

Accounts Payable

Expenditures dated:

September 17, 2016 - September 30, 2016

Includes check #'s 149127-149209

Bank ACH Withdrawals..... 420,410.39GRAND TOTAL EXPENDITURES \$ 534,506.38

| Check Issue Date | Check Number | Payee | Description | Invoice GL Account | Check Amount |
|---------------------|--------------|---------------------------------------|---|--------------------|--------------|
| General Fund | | | | | |
| 09/30/2016 | 149185 | Pitney Bowes-Reserve Account | Reimburse postage account #33239880 | 101-15510-0000 | 2,500.00 |
| Total 101155100000: | | | | | 2,500.00 |
| 09/29/2016 | 91627 | ACH Internal Revenue Service | FEDERAL WITHHOLDING TAX Pay Period: 9/25/2016 | 101-21701-0000 | 20,565.34 M |
| Total 101217010000: | | | | | 20,565.34 |
| 09/29/2016 | 91624 | MN Department of Revenue | STATE WITHHOLDING TAX Pay Period: 9/25/2016 | 101-21702-0000 | 8,136.61 M |
| Total 101217020000: | | | | | 8,136.61 |
| 09/29/2016 | 91627 | ACH Internal Revenue Service | SOCIAL SECURITY Pay Period: 9/25/2016 | 101-21703-0000 | 7,541.37 M |
| 09/29/2016 | 91627 | ACH Internal Revenue Service | SOCIAL SECURITY Pay Period: 9/25/2016 | 101-21703-0000 | 7,541.37 M |
| Total 101217030000: | | | | | 15,082.74 |
| 09/29/2016 | 91625 | Public Employees Retirement Assn (ACH | PERA COORD Emplr 1% Pay Period: 9/25/2016 | 101-21704-0000 | 1,214.16 M |
| 09/29/2016 | 91625 | Public Employees Retirement Assn (ACH | PERA COORDINATED Employee Pay Period: 9/25/2016 | 101-21704-0000 | 7,892.03 M |
| 09/29/2016 | 91625 | Public Employees Retirement Assn (ACH | PERA POLICE Employee Pay Period: 9/25/2016 | 101-21704-0000 | 5,078.54 M |
| 09/29/2016 | 91625 | Public Employees Retirement Assn (ACH | PERA COORDINATED Employer Pay Period: 9/25/2016 | 101-21704-0000 | 7,892.03 M |
| 09/29/2016 | 91625 | Public Employees Retirement Assn (ACH | PERA POLICE Employer Pay Period: 9/25/2016 | 101-21704-0000 | 7,617.81 M |
| Total 101217040000: | | | | | 29,694.57 |
| 09/29/2016 | 91627 | ACH Internal Revenue Service | MEDICARE Pay Period: 9/25/2016 | 101-21712-0000 | 2,389.19 M |
| 09/29/2016 | 91627 | ACH Internal Revenue Service | MEDICARE Pay Period: 9/25/2016 | 101-21712-0000 | 2,389.19 M |
| Total 101217120000: | | | | | 4,778.38 |
| 09/29/2016 | 91628 | MSRS- (DEF COMP) | MSRS - ROTH (AFTER TAX) Pay Period: 9/25/2016 | 101-21713-0000 | 50.00 M |
| 09/29/2016 | 91628 | MSRS- (DEF COMP) | MSRS - DEF COMP Pay Period: 9/25/2016 | 101-21713-0000 | 275.00 M |
| Total 101217130000: | | | | | 325.00 |
| 09/29/2016 | 91626 | Vantagepoint Transfer Agents 457 | ICMA DEF COMPENSATION Pay Period: 9/25/2016 | 101-21714-0000 | 1,025.00 M |
| Total 101217140000: | | | | | 1,025.00 |
| 09/28/2016 | 91623 | SelectAccount | Flex plan reimbursement | 101-21716-0000 | 211.93 M |
| 09/29/2016 | 91629 | SelectAccount | HSA EE Contribution 9-29-16 | 101-21716-0000 | 312.08 M |
| Total 101217160000: | | | | | 524.01 |
| 09/29/2016 | 149136 | MN Child Support Payment Center | CHILD SUPPORT FLAT AMT Pay Period: 9/25/2016 | 101-21717-0000 | 1,071.51 |
| Total 101217170000: | | | | | 1,071.51 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 101-21720-0000 | 6,637.90 M |
| Total 101217200000: | | | | | 6,637.90 |
| 09/30/2016 | 149166 | Flagship Recreation LLC | Oak Park Play equipment | 101-34780-0000 | 13,975.00 |

| Check Issue Date | Check Number | Payee | Description | Invoice GL Account | Check Amount |
|---------------------|--------------|------------------------------------|---------------------------------------|--------------------|--------------|
| Total 101347800000: | | | | | 13,975.00 |
| 09/30/2016 | 149178 | Janesville Nursing Home | Reimb-Cancelled park permit | 101-34785-0000 | 18.75 |
| Total 101347850000: | | | | | 18.75 |
| 09/30/2016 | 149168 | Four Seasons Athletics | Shirts | 101-41110-2170 | 64.00 |
| Total 101411102170: | | | | | 64.00 |
| 09/30/2016 | 149154 | Clemons, John | Technology reimbursement-2016 | 101-41110-3200 | 600.00 |
| 09/30/2016 | 149165 | Fitch, Ann | Technology reimbursement balance due | 101-41110-3200 | 323.27 |
| Total 101411103200: | | | | | 923.27 |
| 09/30/2016 | 2016192 | Personalized Printing Inc. | Fall Newsletter | 101-41110-3500 | 611.80 |
| Total 101411103500: | | | | | 611.80 |
| 09/30/2016 | 2016173 | Discover Waseca Tourism | Lodging tax-Aug | 101-41110-4440 | 2,506.94 |
| Total 101411104440: | | | | | 2,506.94 |
| 09/30/2016 | 2016199 | Waseca Area Senior Citizens Center | Monthly City Contribution | 101-41110-4455 | 1,125.00 |
| Total 101411104455: | | | | | 1,125.00 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 101-41320-1300 | 1,749.40 M |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 101-41320-1300 | 59.24 M |
| Total 101413201300: | | | | | 1,808.64 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 101-41500-1300 | 5,510.90 M |
| Total 101415001300: | | | | | 5,510.90 |
| 09/30/2016 | 149180 | League of MN Cities | 2016 Developing a Culture of Safety | 101-41500-3300 | 30.00 |
| Total 101415003300: | | | | | 30.00 |
| 09/30/2016 | 2016178 | Fischer, Alicia | Mileage reimb-Civic Systems Symposium | 101-41500-3350 | 230.04 |
| Total 101415003350: | | | | | 230.04 |
| 09/30/2016 | 149187 | Quality Resource Group Inc | AP Checks | 101-41500-3500 | 657.02 |
| Total 101415003500: | | | | | 657.02 |
| 09/30/2016 | 149204 | Waseca County Auditor-Treasurer | Legal Services-Contract pmt | 101-41600-3000 | 5,370.33 |
| Total 101416003000: | | | | | 5,370.33 |
| 09/30/2016 | 2016191 | Pantheon Computer Systems Inc. | 2016 Maintenance Agreement - | 101-41920-3100 | 8,156.40 |

| Check Issue Date | Check Number | Payee | Description | Invoice GL Account | Check Amount |
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| Total 101419203100: | | | | | 8,156.40 |
| 09/30/2016 | 149205 | Waseca County Highway Department | Monthly billing | 101-41940-2120 | 36.09 |
| Total 101419402120: | | | | | 36.09 |
| 09/30/2016 | 149164 | Fischer, Ryan | Office Signage | 101-41940-2170 | 10.00 |
| 09/30/2016 | 2016193 | Red Feather Paper Company | Janitor supplies | 101-41940-2170 | 140.15 |
| Total 101419402170: | | | | | 150.15 |
| 09/30/2016 | 149151 | Charlie's Hardware | Parts & Supplies | 101-41940-2230 | 31.49 |
| Total 101419402230: | | | | | 31.49 |
| 09/30/2016 | 149169 | G & K Services | Mats | 101-41940-3100 | 19.20 |
| Total 101419403100: | | | | | 19.20 |
| 09/30/2016 | 2016169 | Cady Business Technologies Inc | Phone maintenance-Oct | 101-41940-3200 | 262.62 |
| Total 101419403200: | | | | | 262.62 |
| 09/30/2016 | 149149 | Centerpoint Energy | Monthly Billing | 101-41940-3800 | 61.97 |
| Total 101419403800: | | | | | 61.97 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 101-41950-1300 | 1,838.50 M |
| Total 101419501300: | | | | | 1,838.50 |
| 09/30/2016 | 149183 | Martin-McAllister | Professional services | 101-41950-3000 | 2,000.00 |
| Total 101419503000: | | | | | 2,000.00 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 101-42100-1300 | 9,886.30 M |
| Total 101421001300: | | | | | 9,886.30 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 101-42100-1301 | 2,122.00 M |
| Total 101421001301: | | | | | 2,122.00 |
| 09/30/2016 | 2016182 | Innovative Office Solutions LLC | toner | 101-42100-2000 | 113.22 |
| Total 101421002000: | | | | | 113.22 |
| 09/30/2016 | 149205 | Waseca County Highway Department | Monthly billing | 101-42100-2120 | 1,636.69 |
| Total 101421002120: | | | | | 1,636.69 |
| 09/30/2016 | 2016193 | Red Feather Paper Company | Janitor supplies | 101-42100-2170 | 43.47 |
| Total 101421002170: | | | | | 43.47 |

| Check Issue Date | Check Number | Payee | Description | Invoice GL Account | Check Amount |
|---------------------|--------------|------------------------------------|-------------------------------------|--------------------|--------------|
| 09/30/2016 | 2016197 | Thornhill, Lawrence E. | Vehical maintenance | 101-42100-2220 | 48.00 |
| Total 101421002220: | | | | | 48.00 |
| 09/30/2016 | 149195 | Titan Energy Systems Inc | Generator repair | 101-42100-2230 | 629.35 |
| Total 101421002230: | | | | | 629.35 |
| 09/30/2016 | 149169 | G & K Services | Mats | 101-42100-3100 | 11.77 |
| 09/30/2016 | 149169 | G & K Services | Mats | 101-42100-3100 | 11.77 |
| Total 101421003100: | | | | | 23.54 |
| 09/30/2016 | 149191 | Sprint | IC trailer | 101-42100-3200 | 39.99 |
| 09/30/2016 | 149198 | Verizon Wireless | Monthly Billing | 101-42100-3200 | 978.24 |
| Total 101421003200: | | | | | 1,018.23 |
| 09/30/2016 | 149180 | League of MN Cities | 2016 Developing a Culture of Safety | 101-42100-3300 | 15.00 |
| Total 101421003300: | | | | | 15.00 |
| 09/30/2016 | 149198 | Verizon Wireless | Monthly Billing | 101-42100-4620 | 50.76 |
| Total 101421004620: | | | | | 50.76 |
| 09/30/2016 | 2016180 | Hovland, Shelly | Brick & Block-halloween bags | 101-42100-4640 | 35.88 |
| Total 101421004640: | | | | | 35.88 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 101-42200-1300 | 3,357.90 M |
| Total 101422001300: | | | | | 3,357.90 |
| 09/30/2016 | 149205 | Waseca County Highway Department | Monthly billing | 101-42200-2120 | 82.50 |
| Total 101422002120: | | | | | 82.50 |
| 09/30/2016 | 149151 | Charlie's Hardware | Parts & Supplies | 101-42200-2170 | 94.93 |
| 09/30/2016 | 2016193 | Red Feather Paper Company | Janitor supplies | 101-42200-2170 | 43.48 |
| Total 101422002170: | | | | | 138.41 |
| 09/30/2016 | 149140 | Aspen Mills Inc | class a uniform | 101-42200-2180 | 480.75 |
| 09/30/2016 | 2016184 | Jefferson Fire & Safety Inc | turn out gear | 101-42200-2180 | 11,676.24 |
| Total 101422002180: | | | | | 12,156.99 |
| 09/30/2016 | 149195 | Titan Energy Systems Inc | Generator repair | 101-42200-2230 | 629.36 |
| Total 101422002230: | | | | | 629.36 |
| 09/30/2016 | 149169 | G & K Services | Mats | 101-42200-3100 | 11.78 |
| 09/30/2016 | 149169 | G & K Services | Mats | 101-42200-3100 | 11.78 |

| Check Issue Date | Check Number | Payee | Description | Invoice GL Account | Check Amount |
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| Total 101422003100: | | | | | 23.56 |
| 09/30/2016 | 149198 | Verizon Wireless | Monthly Billing | 101-42200-3200 | 60.76 |
| Total 101422003200: | | | | | 60.76 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 101-42400-1300 | 1,184.80 M |
| Total 101424001300: | | | | | 1,184.80 |
| 09/30/2016 | 149205 | Waseca County Highway Department | Monthly billing | 101-42400-2120 | 27.42 |
| Total 101424002120: | | | | | 27.42 |
| 09/30/2016 | 2016170 | City Building Inspection Services LLC | Building Inspection Contract Services | 101-42400-3000 | 4,644.21 |
| Total 101424003000: | | | | | 4,644.21 |
| 09/30/2016 | 149198 | Verizon Wireless | Monthly Billing | 101-42400-3200 | 31.31 |
| Total 101424003200: | | | | | 31.31 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 101-43000-1300 | 2,054.44 M |
| Total 101430001300: | | | | | 2,054.44 |
| 09/30/2016 | 149172 | GS Direct Inc. | Ink and Paper | 101-43000-2000 | 188.77 |
| Total 101430002000: | | | | | 188.77 |
| 09/30/2016 | 149205 | Waseca County Highway Department | Monthly billing | 101-43000-2120 | 175.13 |
| Total 101430002120: | | | | | 175.13 |
| 09/30/2016 | 149198 | Verizon Wireless | Monthly Billing | 101-43000-3200 | 50.06 |
| Total 101430003200: | | | | | 50.06 |
| 09/30/2016 | 2016188 | Nagel, Philipp | Mileage reimb-Waseca Co EOC | 101-43000-3350 | 1.08 |
| 09/30/2016 | 2016188 | Nagel, Philipp | Mileage reimb-MN Geospatial Advisory Council | 101-43000-3350 | 79.38 |
| Total 101430003350: | | | | | 80.46 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 101-43100-1300 | 2,931.44 M |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 101-43100-1300 | 108.66 M |
| Total 101431001300: | | | | | 3,040.10 |
| 09/30/2016 | 2016186 | Kritzer Oil Company Inc. | Diesel fuel | 101-43100-2120 | 1,617.88 |
| 09/30/2016 | 149205 | Waseca County Highway Department | Monthly billing | 101-43100-2120 | 1,300.81 |
| 09/30/2016 | 149205 | Waseca County Highway Department | Monthly billing | 101-43100-2120 | 128.26 |
| Total 101431002120: | | | | | 3,046.95 |
| 09/30/2016 | 149137 | Advanced Drainage Systems Inc. | tile | 101-43100-2170 | 214.77 |

| Check Issue Date | Check Number | Payee | Description | Invoice GL Account | Check Amount |
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| 09/30/2016 | 149146 | Batteries Plus LLC | Batteries | 101-43100-2170 | 23.40 |
| 09/30/2016 | 149151 | Charlie's Hardware | Parts & Supplies | 101-43100-2170 | 169.24 |
| 09/30/2016 | 149192 | State Chemical Manufacturing Co. | Fragrance paks | 101-43100-2170 | 779.74 |
| Total 101431002170: | | | | | 1,187.15 |
| 09/30/2016 | 2016168 | AmeriPride Services Inc | uniform service | 101-43100-2180 | 131.38 |
| 09/30/2016 | 2016168 | AmeriPride Services Inc | uniform service | 101-43100-2180 | 131.38 |
| 09/30/2016 | 2016168 | AmeriPride Services Inc | uniform service | 101-43100-2180 | 131.56 |
| 09/30/2016 | 2016168 | AmeriPride Services Inc | uniform service | 101-43100-2180 | 131.56 |
| 09/30/2016 | 2016168 | AmeriPride Services Inc | uniform service | 101-43100-2180 | 132.24 |
| 09/30/2016 | 2016168 | AmeriPride Services Inc | uniform service | 101-43100-2180 | 132.24 |
| 09/30/2016 | 2016168 | AmeriPride Services Inc | uniform service | 101-43100-2180 | 132.32 |
| 09/30/2016 | 2016168 | AmeriPride Services Inc | uniform service | 101-43100-2180 | 131.65 |
| Total 101431002180: | | | | | 1,054.33 |
| 09/30/2016 | 2016171 | Clarke Environmental Mosquito Mgmt Inc | ULV treatment | 101-43100-3101 | 1,590.00 |
| 09/30/2016 | 2016171 | Clarke Environmental Mosquito Mgmt Inc | ULV treatment 9/14 | 101-43100-3101 | 1,590.00 |
| Total 101431003101: | | | | | 3,180.00 |
| 09/30/2016 | 149198 | Verizon Wireless | Monthly Billing | 101-43100-3200 | 55.31 |
| Total 101431003200: | | | | | 55.31 |
| 09/30/2016 | 149149 | Centerpoint Energy | Monthly Billing | 101-43100-3800 | 116.28 |
| Total 101431003800: | | | | | 116.28 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 101-43125-1300 | 760.00 M |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 101-43125-1300 | 108.66 M |
| Total 101431251300: | | | | | 868.66 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 101-43170-1300 | 162.86 M |
| Total 101431701300: | | | | | 162.86 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 101-43220-1300 | 271.43 M |
| Total 101432201300: | | | | | 271.43 |
| 09/30/2016 | 2016181 | Independent School District #829 | City Contribution Community Ed | 101-45100-3100 | 8,333.33 |
| Total 101451003100: | | | | | 8,333.33 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 101-45130-1300 | 947.84 M |
| Total 101451301300: | | | | | 947.84 |
| 09/30/2016 | 149151 | Charlie's Hardware | Parts & Supplies | 101-45130-2170 | 26.97 |
| Total 101451302170: | | | | | 26.97 |
| 09/30/2016 | 2016167 | A. H. Hermel Company | Supplies-ketchup, mustard-returned C52039 | 101-45130-2500 | 17.49 |

| Check Issue Date | Check Number | Payee | Description | Invoice GL Account | Check Amount |
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| 09/30/2016 | 149177 | Hy-Vee Inc | Concession supplies | 101-45130-2500 | 46.98 |
| 09/30/2016 | 149177 | Hy-Vee Inc | Concession supplies | 101-45130-2500 | 3.18 |
| Total 101451302500: | | | | | 67.65 |
| 09/30/2016 | 149146 | Batteries Plus LLC | Light bulbs for womens lockerroom | 101-45130-4000 | 17.96 |
| Total 101451304000: | | | | | 17.96 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 101-45200-1300 | 3,124.10 M |
| Total 101452001300: | | | | | 3,124.10 |
| 09/30/2016 | 149205 | Waseca County Highway Department | Monthly billing | 101-45200-2120 | 361.96 |
| Total 101452002120: | | | | | 361.96 |
| 09/30/2016 | 149151 | Charlie's Hardware | Parts & Supplies | 101-45200-2170 | 7.90 |
| 09/30/2016 | 149157 | Condon Farm Service | Tordon | 101-45200-2170 | 86.75 |
| Total 101452002170: | | | | | 94.65 |
| 09/30/2016 | 149169 | G & K Services | Uniforms | 101-45200-2180 | 15.95 |
| 09/30/2016 | 149169 | G & K Services | Uniforms | 101-45200-2180 | 15.95 |
| Total 101452002180: | | | | | 31.90 |
| 09/30/2016 | 149151 | Charlie's Hardware | Parts & Supplies | 101-45200-2190 | 88.09 |
| 09/30/2016 | 149153 | Cintas Corporation | Ear Plugs | 101-45200-2190 | 70.45 |
| Total 101452002190: | | | | | 158.54 |
| 09/30/2016 | 149151 | Charlie's Hardware | Parts & Supplies | 101-45200-2210 | 10.29 |
| Total 101452002210: | | | | | 10.29 |
| 09/30/2016 | 149151 | Charlie's Hardware | Parts & Supplies | 101-45200-2280 | 226.20 |
| 09/30/2016 | 149186 | ProBuild Company LLC - Waseca | Treated wood | 101-45200-2280 | 18.90 |
| Total 101452002280: | | | | | 245.10 |
| 09/30/2016 | 149198 | Verizon Wireless | Monthly Billing | 101-45200-3200 | 36.74 |
| Total 101452003200: | | | | | 36.74 |
| 09/30/2016 | 149149 | Centerpoint Energy | Monthly Billing | 101-45200-3800 | 39.29 |
| 09/30/2016 | 149149 | Centerpoint Energy | Monthly Billing | 101-45200-3800 | 24.60 |
| Total 101452003800: | | | | | 63.89 |
| 09/30/2016 | 149170 | GameTime | Slide repair Clear Lake park | 101-45200-4000 | 1,621.15 |
| 09/30/2016 | 149201 | Warburton Construction LLC | Remodel park shop | 101-45200-4000 | 4,489.00 |
| Total 101452004000: | | | | | 6,110.15 |
| 09/30/2016 | 149151 | Charlie's Hardware | Parts & Supplies | 101-45500-4000 | 129.99 |

| Check Issue Date | Check Number | Payee | Description | Invoice GL Account | Check Amount |
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| Total 101455004000: | | | | | 129.99 |
| 09/30/2016 | 149203 | Waseca County Auditor-Treasurer | Ditch assessment | 101-49210-4992 | 4,528.10 |
| Total 101492104992: | | | | | 4,528.10 |
| 09/22/2016 | 149132 | Fidelity Security Life | COBRA Premium Sept, Oct Avesis | 101-49220-1540 | 11.76 |
| Total 101492201540: | | | | | 11.76 |
| 09/20/2016 | 91622 | SelectAccount | September monthly fees | 101-49244-1600 | 141.37 M |
| Total 101492441600: | | | | | 141.37 |
| Total General Fund: | | | | | 213,663.05 |
| Airport | | | | | |
| 09/30/2016 | 149151 | Charlie's Hardware | Parts & Supplies | 230-49810-2170 | 14.09 |
| Total 230498102170: | | | | | 14.09 |
| 09/30/2016 | 149193 | Stensrud Aviation | Monthly Airport Contract | 230-49810-3100 | 2,000.00 |
| Total 230498103100: | | | | | 2,000.00 |
| 09/30/2016 | 149149 | Centerpoint Energy | Monthly Billing | 230-49810-3800 | 18.53 |
| Total 230498103800: | | | | | 18.53 |
| 09/30/2016 | 149203 | Waseca County Auditor-Treasurer | Property tax, ditch assessment | 230-49810-4800 | 13,156.97 |
| Total 230498104800: | | | | | 13,156.97 |
| Total Airport: | | | | | 15,189.59 |
| Economic Development-General f | | | | | |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 261-46700-1300 | 592.40 M |
| Total 261467001300: | | | | | 592.40 |
| Total Economic Development-General f: | | | | | 592.40 |
| Police Special Revenue Fund | | | | | |
| 09/30/2016 | 149199 | W J Armstrong Company LLC | Promoting Peace Conference | 278-46350-4340 | 1,479.32 |
| Total 278463504340: | | | | | 1,479.32 |
| Total Police Special Revenue Fund: | | | | | 1,479.32 |
| Safe Haven Grant | | | | | |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 279-46350-1300 | 681.50 M |
| Total 279463501300: | | | | | 681.50 |
| 09/30/2016 | 149198 | Verizon Wireless | Monthly Billing | 279-46350-3200 | 50.76 |

| Check Issue Date | Check Number | Payee | Description | Invoice GL Account | Check Amount |
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| Total 279463503200: | | | | | 50.76 |
| Total Safe Haven Grant: | | | | | 732.26 |
| PEG Channel | | | | | |
| 09/30/2016 | 149142 | B & H Photo Video | Monitor replacement | 290-41920-2170 | 332.22 |
| Total 290419202170: | | | | | 332.22 |
| Total PEG Channel: | | | | | 332.22 |
| Capital Improvement | | | | | |
| 09/30/2016 | 149156 | Commercial Partners Exchange Co LLC | Vacant land purchase-12.017.0800, 12.020.0600 | 430-43010-5100 | 10,000.00 |
| 09/21/2016 | 149131 | Lewer, Timothy J. | Earnest Money-Parcel ID# 12.017.0800, 12.020.0600 | 430-43010-5100 | 10,000.00 M |
| 09/27/2016 | 149131 | Lewer, Timothy J. | Earnest Money-Parcel ID# 12.017.0800, 12.020.0600 | 430-43010-5100 | 10,000.00- V |
| Total 430430105100: | | | | | 10,000.00 |
| Total Capital Improvement: | | | | | 10,000.00 |
| HWY 14 Reconstruction | | | | | |
| 09/30/2016 | 149138 | Anhorn, David P. | #17.702.0080-Temporary easement | 436-43010-3100 | 562.42 |
| 09/30/2016 | 149143 | Bank, Brian L. | #17.100.2830-Temporary easement | 436-43010-3100 | 500.00 |
| 09/30/2016 | 149148 | Boyce, Bruce M. | #17.702.0250-Temporary easement | 436-43010-3100 | 500.00 |
| 09/30/2016 | 2016172 | Clemons, Leta-Estate of | #17.009.0800-Temporary easement | 436-43010-3100 | 500.00 |
| 09/30/2016 | 149155 | Collins, Timothy J. | #17.276.1030-Temporary easement | 436-43010-3100 | 500.00 |
| 09/30/2016 | 149161 | DeWall, Donavon | #17.702.0280-Temporary easement | 436-43010-3100 | 500.00 |
| 09/30/2016 | 2016174 | DPM Holdings LLC | #17.012.0400-Temporary easement | 436-43010-3100 | 813.85 |
| 09/30/2016 | 149163 | Fairbanks, Douglas | #17.702.0130-Temporary easement | 436-43010-3100 | 500.00 |
| 09/30/2016 | 2016176 | First Choice of Waseca Inc | #17.100.2690-Temporary easement | 436-43010-3100 | 560.88 |
| 09/30/2016 | 2016176 | First Choice of Waseca Inc | #17.100.2680-Temporary easement | 436-43010-3100 | 500.00 |
| 09/30/2016 | 2016177 | First National Bank | #17.100.0610-Temporary Easement | 436-43010-3100 | 6,380.44 |
| 09/30/2016 | 2016179 | Grace Lutheran Church | #17.100.2700-Temporary easement | 436-43010-3100 | 1,139.40 |
| 09/30/2016 | 149176 | Heinz, Tom J. | #17.453.0720-Temporary easement | 436-43010-3100 | 500.00 |
| 09/30/2016 | 149179 | KT Real Estate Holdings LLC | #17.453.0110-Temporary easement | 436-43010-3100 | 1,774.81 |
| 09/30/2016 | 149179 | KT Real Estate Holdings LLC | #17.453.0070-Temporary easement | 436-43010-3100 | 500.00 |
| 09/30/2016 | 2016189 | Nolte, Keith Kevin Jr. | #17.276.0420-Temporary easement | 436-43010-3100 | 500.00 |
| 09/30/2016 | 2016194 | Rothbauer, Dennis F. | #17.702.0180-Temporary easement | 436-43010-3100 | 545.24 |
| 09/30/2016 | 2016195 | Ruedy, Wallace K.- Revocable Trust | #17.013.0200-Temporary easement | 436-43010-3100 | 500.00 |
| 09/30/2016 | 149188 | Schmidt, Todd A. | #17.100.0160, 17.626.0560-Temporary easement | 436-43010-3100 | 911.92 |
| 09/30/2016 | 149189 | Sotebeer, Dennis Personal Rep & Trustee | #17.123.0040-Temporary easement | 436-43010-3100 | 500.00 |
| 09/30/2016 | 2016198 | VFW Post 1642 | #17.611.0140-Temporary easement | 436-43010-3100 | 1,367.16 |
| 09/30/2016 | 149202 | Wasco Properties LLC | #17.453.1010-Temporary easement | 436-43010-3100 | 500.00 |
| 09/30/2016 | 149207 | Wussow, Michael | #17.453.0290-Temporary easement | 436-43010-3100 | 535.18 |
| Total 436430103100: | | | | | 21,091.30 |
| Total HWY 14 Reconstruction: | | | | | 21,091.30 |
| Water | | | | | |
| 09/30/2016 | 149175 | Hawkins Inc | Well 4 BEF | 601-49401-2170 | 476.38 |
| 09/30/2016 | 149175 | Hawkins Inc | Well Chemicals | 601-49401-2170 | 6,349.96 |
| Total 601494012170: | | | | | 6,826.34 |

| Check Issue Date | Check Number | Payee | Description | Invoice GL Account | Check Amount |
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| 09/30/2016 | 149181 | M & R Electric Inc. | Electrician | 601-49401-3100 | 95.73 |
| Total 601494013100: | | | | | 95.73 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 601-49430-1300 | 475.50 M |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 601-49430-1300 | 475.13 M |
| Total 601494301300: | | | | | 950.63 |
| 09/30/2016 | 149205 | Waseca County Highway Department | Monthly billing | 601-49430-2120 | 263.57 |
| Total 601494302120: | | | | | 263.57 |
| 09/30/2016 | 149173 | Hach Company | Lab Supplies | 601-49430-2170 | 225.68 |
| 09/30/2016 | 149175 | Hawkins Inc | Well Chemicals | 601-49430-2170 | 2,426.92 |
| 09/30/2016 | 149175 | Hawkins Inc | Well 4 BEF | 601-49430-2170 | 1,034.83 |
| Total 601494302170: | | | | | 3,687.43 |
| 09/30/2016 | 149169 | G & K Services | Uniforms | 601-49430-2180 | 1.95 |
| 09/30/2016 | 149169 | G & K Services | Uniforms | 601-49430-2180 | 1.95 |
| Total 601494302180: | | | | | 3.90 |
| 09/30/2016 | 149151 | Charlie's Hardware | Parts & Supplies | 601-49430-2230 | 377.56 |
| 09/30/2016 | 2016187 | MN Pipe & Equipment | Valve Parts | 601-49430-2230 | 627.82 |
| 09/30/2016 | 2016187 | MN Pipe & Equipment | Valve Parts | 601-49430-2230 | 296.74 |
| 09/30/2016 | 2016187 | MN Pipe & Equipment | Hydrant Parts | 601-49430-2230 | 324.06 |
| 09/30/2016 | 2016187 | MN Pipe & Equipment | Valve Parts | 601-49430-2230 | 444.23 |
| 09/30/2016 | 149200 | W W Blacktopping Inc. | Road Repair | 601-49430-2230 | 645.00 |
| 09/30/2016 | 2016200 | Waseca Sand & Gravel Inc. | Main Repair | 601-49430-2230 | 382.50 |
| Total 601494302230: | | | | | 3,097.91 |
| 09/30/2016 | 149171 | Goodin Company | Public Works Garage RPZ | 601-49430-4000 | 1,944.08 |
| Total 601494304000: | | | | | 1,944.08 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 601-49585-1300 | 300.52 M |
| Total 601495851300: | | | | | 300.52 |
| 09/30/2016 | 149196 | U.S. Postal Service | Postage for utility bills-permit #202 | 601-49585-3200 | 432.97 |
| Total 601495853200: | | | | | 432.97 |
| 09/30/2016 | 2016192 | Personalized Printing Inc. | Envelopes-utility bills | 601-49585-3500 | 415.67 |
| Total 601495853500: | | | | | 415.67 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 601-49586-1300 | 142.18 M |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 601-49586-1300 | 59.24 M |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 601-49586-1300 | 560.21 M |
| Total 601495861300: | | | | | 761.63 |

| Check Issue Date | Check Number | Payee | Description | Invoice GL Account | Check Amount |
|-----------------------|--------------|------------------------------------|------------------------------|--------------------|--------------|
| 09/30/2016 | 2016191 | Pantheon Computer Systems Inc. | 2016 Maintenance Agreement - | 601-49586-4950 | 1,165.20 |
| Total 601495864950: | | | | | 1,165.20 |
| Total Water: | | | | | 19,945.58 |
| Sanitary Sewer | | | | | |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 602-49470-1300 | 977.15 M |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 602-49470-1300 | 108.66 M |
| Total 602494701300: | | | | | 1,085.81 |
| 09/30/2016 | 2016185 | JT Services of MN | Supplies | 602-49470-2170 | 255.29 |
| Total 602494702170: | | | | | 255.29 |
| 09/30/2016 | 149198 | Verizon Wireless | Monthly Billing | 602-49470-3200 | 40.01 |
| Total 602494703200: | | | | | 40.01 |
| 09/30/2016 | 149149 | Centerpoint Energy | Monthly Billing | 602-49470-3800 | 18.19 |
| Total 602494703800: | | | | | 18.19 |
| 09/29/2016 | 20160137 | ESS Brothers & Sons Inc | Butyle rope, MH castings | 602-49470-4000 | 1,367.50- V |
| 09/30/2016 | 2016175 | ESS Brothers & Sons Inc | Butyle rope, MH castings | 602-49470-4000 | 1,367.50 |
| Total 602494704000: | | | | | .00 |
| 09/30/2016 | 149151 | Charlie's Hardware | Parts & Supplies | 602-49470-4020 | 11.56 |
| 09/30/2016 | 149159 | Corchran's Inc. | Liftstation repairs | 602-49470-4020 | 60.00 |
| Total 602494704020: | | | | | 71.56 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 602-49480-1300 | 4,359.17 M |
| Total 602494801300: | | | | | 4,359.17 |
| 09/30/2016 | 149205 | Waseca County Highway Department | Monthly billing | 602-49480-2120 | 150.15 |
| Total 602494802120: | | | | | 150.15 |
| 09/30/2016 | 149151 | Charlie's Hardware | Parts & Supplies | 602-49480-2170 | 139.07 |
| 09/30/2016 | 149173 | Hach Company | Lab supplies | 602-49480-2170 | 66.10 |
| 09/30/2016 | 149175 | Hawkins Inc | Alum | 602-49480-2170 | 4,991.51 |
| 09/30/2016 | 149197 | USA Blue Book | Fan | 602-49480-2170 | 217.32 |
| 09/30/2016 | 149197 | USA Blue Book | Lab Supplies | 602-49480-2170 | 387.09 |
| Total 602494802170: | | | | | 5,801.09 |
| 09/30/2016 | 149144 | Barnum Gate Services Inc | Gate Parts | 602-49480-2230 | 85.43 |
| 09/30/2016 | 149171 | Goodin Company | Plumbing Materials | 602-49480-2230 | 66.98 |
| 09/30/2016 | 149197 | USA Blue Book | Gauge | 602-49480-2230 | 112.09 |
| Total 602494802230: | | | | | 264.50 |

| Check Issue Date | Check Number | Payee | Description | Invoice GL Account | Check Amount |
|---------------------|--------------|------------------------------------|---------------------------------------|--------------------|--------------|
| 09/30/2016 | 149169 | G & K Services | Mats, supplies | 602-49480-3100 | 15.68 |
| 09/30/2016 | 149181 | M & R Electric Inc. | Electrician | 602-49480-3100 | 72.42 |
| 09/30/2016 | 149181 | M & R Electric Inc. | Electrician | 602-49480-3100 | 72.00 |
| 09/30/2016 | 149181 | M & R Electric Inc. | Electrician | 602-49480-3100 | 82.81 |
| 09/30/2016 | 2016190 | North Shore Analytical Inc. | Lab testing | 602-49480-3100 | 410.00 |
| 09/30/2016 | 149190 | Spee-Dee Delivery Service Inc. | Shipping | 602-49480-3100 | 13.03 |
| Total 602494803100: | | | | | 665.94 |
| 09/30/2016 | 149150 | CenturyLink | Internet | 602-49480-3200 | 94.74 |
| 09/30/2016 | 149198 | Verizon Wireless | Monthly Billing | 602-49480-3200 | 249.23- |
| Total 602494803200: | | | | | 154.49- |
| 09/30/2016 | 2016196 | Terrell, Tim | Biosolids-training | 602-49480-3300 | 646.91 |
| Total 602494803300: | | | | | 646.91 |
| 09/30/2016 | 149149 | Centerpoint Energy | Monthly Billing | 602-49480-3800 | 196.13 |
| 09/30/2016 | 149208 | Xcel Energy | Monthly billing-load profile | 602-49480-3800 | 11,281.34 |
| 09/30/2016 | 149208 | Xcel Energy | Monthly billing | 602-49480-3800 | 17.25 |
| Total 602494803800: | | | | | 11,494.72 |
| 09/30/2016 | 149139 | APG Media of So MN LLC | Subscription 2016-17 | 602-49480-4330 | 78.00 |
| 09/30/2016 | 2016196 | Terrell, Tim | License Tim Terrell | 602-49480-4330 | 15.00 |
| Total 602494804330: | | | | | 93.00 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 602-49585-1300 | 300.52 M |
| Total 602495851300: | | | | | 300.52 |
| 09/30/2016 | 2016182 | Innovative Office Solutions LLC | WWTP binder | 602-49585-2000 | 11.70 |
| Total 602495852000: | | | | | 11.70 |
| 09/30/2016 | 149196 | U.S. Postal Service | Postage for utility bills-permit #202 | 602-49585-3200 | 432.97 |
| Total 602495853200: | | | | | 432.97 |
| 09/30/2016 | 2016192 | Personalized Printing Inc. | Envelopes-utility bills | 602-49585-3500 | 415.67 |
| Total 602495853500: | | | | | 415.67 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 602-49586-1300 | 142.18 M |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 602-49586-1300 | 59.24 M |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 602-49586-1300 | 560.21 M |
| Total 602495861300: | | | | | 761.63 |
| 09/30/2016 | 149203 | Waseca County Auditor-Treasurer | Ditch assessment | 602-49586-4800 | 222.77 |
| Total 602495864800: | | | | | 222.77 |
| 09/30/2016 | 2016191 | Pantheon Computer Systems Inc. | 2016 Maintenance Agreement - | 602-49586-4950 | 1,165.20 |

| Check Issue Date | Check Number | Payee | Description | Invoice GL Account | Check Amount |
|-------------------------|--------------|------------------------------------|----------------------------|--------------------|--------------|
| Total 602495864950: | | | | | 1,165.20 |
| 09/26/2016 | 149104 | Southern MN Construction Co. Inc. | Confined Space Equipment | 602-49593-5400 | 9,309.50- V |
| 09/26/2016 | 149133 | Southern MN Inspection Co. LLC | Confined space equipment | 602-49593-5400 | 9,309.50 M |
| Total 602495935400: | | | | | .00 |
| Total Sanitary Sewer: | | | | | 28,102.31 |
| Electric Utility | | | | | |
| 09/30/2016 | 2016185 | JT Services of MN | Transformer Bases | 604-14110-0000 | 16,966.41 |
| 09/30/2016 | 149194 | T & R Electric Inc. | Transformers | 604-14110-0000 | 40,207.44 |
| 09/30/2016 | 149194 | T & R Electric Inc. | Transformers | 604-14110-0000 | 16,289.89 |
| Total 604141100000: | | | | | 73,463.74 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 604-49570-1300 | 121.48 M |
| Total 604495701300: | | | | | 121.48 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 604-49571-1300 | 2,680.05 M |
| Total 604495711300: | | | | | 2,680.05 |
| 09/30/2016 | 149205 | Waseca County Highway Department | Monthly billing | 604-49571-2120 | 607.41 |
| Total 604495712120: | | | | | 607.41 |
| 09/30/2016 | 149147 | Border States Electric Supply | Meter Leads | 604-49571-2170 | 163.61 |
| 09/30/2016 | 149147 | Border States Electric Supply | Connectors | 604-49571-2170 | 629.09 |
| 09/30/2016 | 149151 | Charlie's Hardware | Parts & Supplies | 604-49571-2170 | 173.58 |
| 09/30/2016 | 2016183 | James Brothers Construction Inc. | Sand | 604-49571-2170 | 96.00 |
| 09/30/2016 | 2016185 | JT Services of MN | Led Lamps | 604-49571-2170 | 46.75 |
| 09/30/2016 | 149186 | ProBuild Company LLC - Waseca | Lumber | 604-49571-2170 | 29.20 |
| Total 604495712170: | | | | | 1,138.23 |
| 09/30/2016 | 149206 | Wesco Receivables Corp | Metering | 604-49571-2215 | 496.97 |
| 09/30/2016 | 149206 | Wesco Receivables Corp | Meter Parts | 604-49571-2215 | 795.15 |
| Total 604495712215: | | | | | 1,292.12 |
| 09/30/2016 | 149158 | Connon Technologies Inc | LCR Units | 604-49571-2295 | 3,872.12 |
| Total 604495712295: | | | | | 3,872.12 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 604-49572-1300 | 269.52 M |
| Total 604495721300: | | | | | 269.52 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 604-49573-1300 | 485.90 M |
| Total 604495731300: | | | | | 485.90 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 604-49574-1300 | 136.66 M |

| Check Issue Date | Check Number | Payee | Description | Invoice GL Account | Check Amount |
|----------------------------|--------------|------------------------------------|---------------------------------------|--------------------|--------------|
| Total 604495741300: | | | | | 136.66 |
| 09/30/2016 | 2016185 | JT Services of MN | Supplies | 604-49574-2230 | 370.32 |
| Total 604495742230: | | | | | 370.32 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 604-49584-1300 | 102.49 M |
| Total 604495841300: | | | | | 102.49 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 604-49585-1300 | 302.41 M |
| Total 604495851300: | | | | | 302.41 |
| 09/30/2016 | 149196 | U.S. Postal Service | Postage for utility bills-permit #202 | 604-49585-3200 | 432.96 |
| Total 604495853200: | | | | | 432.96 |
| 09/30/2016 | 2016192 | Personalized Printing Inc. | Envelopes-utility bills | 604-49585-3500 | 415.66 |
| Total 604495853500: | | | | | 415.66 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 604-49586-1300 | 272.50 M |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 604-49586-1300 | 59.24 M |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 604-49586-1300 | 577.18 M |
| Total 604495861300: | | | | | 908.92 |
| 09/30/2016 | 149145 | Batteries Plus Bulbs | Batteries | 604-49586-2000 | 74.40 |
| Total 604495862000: | | | | | 74.40 |
| 09/30/2016 | 2016191 | Pantheon Computer Systems Inc. | 2016 Maintenance Agreement - | 604-49586-4950 | 1,165.20 |
| Total 604495864950: | | | | | 1,165.20 |
| 09/30/2016 | 149162 | Donahue Electric LLC | House Conversions | 604-49593-5300 | 2,953.71 |
| 09/30/2016 | 149162 | Donahue Electric LLC | House Conversions 7 | 604-49593-5300 | 2,225.00 |
| 09/30/2016 | 149162 | Donahue Electric LLC | House Conversions 2 | 604-49593-5300 | 635.57 |
| 09/30/2016 | 149162 | Donahue Electric LLC | House Conversions 2 | 604-49593-5300 | 455.19 |
| 09/30/2016 | 2016185 | JT Services of MN | LED Fixtures | 604-49593-5300 | 4,937.63 |
| 09/30/2016 | 149181 | M & R Electric Inc. | House Conversions 6 | 604-49593-5300 | 1,035.85 |
| Total 604495935300: | | | | | 12,242.95 |
| Total Electric Utility: | | | | | 100,082.54 |
| Storm Water Utility | | | | | |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 651-43140-1300 | 325.72 M |
| Total 651431401300: | | | | | 325.72 |
| 09/30/2016 | 149184 | MN Department of Natural Resou | Permit to Pump Gaiter Lake | 651-43140-3100 | 100.00 |

| Check Issue Date | Check Number | Payee | Description | Invoice GL Account | Check Amount |
|--------------------------------|--------------|------------------------------------|---------------------------------------|--------------------|--------------|
| Total 651431403100: | | | | | 100.00 |
| 09/29/2016 | 20160137 | ESS Brothers & Sons Inc | Vane grate | 651-43140-4000 | 236.00- V |
| 09/30/2016 | 2016175 | ESS Brothers & Sons Inc | Vane grate | 651-43140-4000 | 236.00 |
| 09/30/2016 | 2016200 | Waseca Sand & Gravel Inc. | Repairs | 651-43140-4000 | 265.00 |
| Total 651431404000: | | | | | 265.00 |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 651-49585-1300 | 47.55 M |
| Total 651495851300: | | | | | 47.55 |
| Total Storm Water Utility: | | | | | 738.27 |
| Central Garage Services | | | | | |
| 09/28/2016 | 91630 | Blue Cross Blue Shield of MN (ACH) | September Health Insurance | 701-43180-1300 | 1,847.12 M |
| Total 701431801300: | | | | | 1,847.12 |
| 09/30/2016 | 149205 | Waseca County Highway Department | Monthly billing | 701-43180-2120 | 236.52 |
| Total 701431802120: | | | | | 236.52 |
| 09/30/2016 | 149151 | Charlie's Hardware | Parts & Supplies | 701-43180-2170 | 72.93 |
| Total 701431802170: | | | | | 72.93 |
| 09/30/2016 | 149141 | Auto Value Waseca | 2009 Ford F150 parts | 701-43180-2210 | 228.20 |
| 09/30/2016 | 149141 | Auto Value Waseca | Valve cap | 701-43180-2210 | 1.89 |
| 09/30/2016 | 149141 | Auto Value Waseca | Credit-core | 701-43180-2210 | 122.22- |
| 09/30/2016 | 149152 | Christensen Tire Service | Tires, mounted-skid loader | 701-43180-2210 | 1,336.24 |
| 09/30/2016 | 149152 | Christensen Tire Service | Tire repair | 701-43180-2210 | 36.40 |
| 09/30/2016 | 149152 | Christensen Tire Service | Tire repair | 701-43180-2210 | 64.43 |
| 09/30/2016 | 149160 | Dave Syverson Ford Inc. | Radiator | 701-43180-2210 | 1,096.70 |
| 09/30/2016 | 149167 | FleetPride Inc | Leaf vac machine repair parts | 701-43180-2210 | 374.32 |
| 09/30/2016 | 149174 | Harrison Truck Centers | Valve-low pressure | 701-43180-2210 | 22.25 |
| 09/30/2016 | 2016186 | Kritzer Oil Company Inc. | Diesel fuel | 701-43180-2210 | 146.07 |
| 09/30/2016 | 149182 | MacQueen Equipment Inc. | Replaced conveyor belt-street cleaner | 701-43180-2210 | 2,592.70 |
| 09/30/2016 | 149209 | Zarnoth Brush Works Inc. | Cable wrap | 701-43180-2210 | 528.00 |
| Total 701431802210: | | | | | 6,304.98 |
| Total Central Garage Services: | | | | | 8,461.55 |
| Grand Totals: | | | | | 420,410.39 |

Report Criteria:

Report type: GL detail

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