

# 2018 Central AC/Air Source Heat Pump Tune-Up Rebate Application



508 South State Street, Waseca, MN 56093-3033  
Open Monday - Friday 8 a.m.- 4:30 p.m. Phone (507) 835-9718

## CUSTOMER INFORMATION

Last Name/Business Name \_\_\_\_\_ First Name \_\_\_\_\_ Daytime Phone \_\_\_\_\_  
Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Installation Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Account Number \_\_\_\_\_ Email \_\_\_\_\_

Customer Type:  Owner/Occupant  Owner/Non-occupant

### Household Size and Annual Income

No. of People	Income
1	\$24,120
2	\$32,480
3	\$40,840
4	\$49,200
5	\$57,560
6	\$65,920
7	\$74,280
8	\$82,640

For statistical purposes only, please provide the following information.  
Responses will be combined with others for analysis, as required by the  
Minnesota Department of Commerce.

**Is your household income above or below the amount  
corresponding to your household size in the table to the right?**

Above  Below

How did you hear about our rebates:  Radio  TV  Utility Rep.  Contractor  
 Utility Newsletter  Utility Mailing  Newspaper Ad  Other

**I certify that this address represents a valid Utility electric account, and I have read and agree to the terms and conditions shown in this application.**

Customer Signature \_\_\_\_\_ Signature Date \_\_\_\_\_

## CONTRACTOR INFORMATION

Company Name \_\_\_\_\_  
Technician Name \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_

**I certify that the service for which this customer is claiming a rebate on this application meets the requirements shown in this application and has been performed at the installation address listed above. I have read and agree to the terms and conditions shown in this application.**

Technician Signature \_\_\_\_\_ Signature Date \_\_\_\_\_

## GENERAL TERMS AND CONDITIONS

All information for the requested rebate as well as customer and technician signature must be completed. Only complete applications will be processed. Customers must apply for rebates within three months of the service date shown on the receipt/invoice. The rebated service must be performed where electric service is provided by the Utility on a retail basis. The Utility and/or its designees reserve the right to review installations to verify completion and to ensure compliance with all program requirements. Misrepresentation of installation location, measure eligibility, or implementation may result in forfeiture of the rebate and exclusion from the program. Due to limited funding, this rebate offer can be withdrawn at any time without notice, and is available on a first-come, first-served basis. After satisfactory review of the rebate form and other required documentation, a bill credit will be issued to the customer. Please allow 60 days from the receipt of this form for the delivery of the bill credit. The Utility does not guarantee that the implementation of energy-efficiency measures or use of the equipment purchased and installed pursuant to this program will result in energy or cost savings. The Utility does not endorse any particular vendor, manufacturer, or product, and makes no warranties, expressed or implied, with respect to any service or equipment purchased or installed including, but not limited to, any warranty of merchantability or fitness for purpose. In no event shall the Utility be liable for any incidental or consequential damages.

### FOR UTILITY USE ONLY

Total Rebate \_\_\_\_\_ Utility Approval \_\_\_\_\_  
Approval Date \_\_\_\_\_ Date Paid \_\_\_\_\_

# 2018 Central AC/Air Source Heat Pump Tune-Up Rebate Application



**EQUIPMENT INFORMATION (please submit a separate page for each cooling unit)**

**Rebate: \$35**

Equipment Type:  Central AC  Air Source Heat Pump (window/room air conditioners and ductless/mini-split units do not qualify)

Manufacturer: \_\_\_\_\_

Serial Number: \_\_\_\_\_

Model Name: \_\_\_\_\_

Model Number: \_\_\_\_\_

Age of Cooling Unit: \_\_\_\_\_ Years      Cooling Capacity: \_\_\_\_\_ Tons (must be 5.5 tons or less)      SEER Rating: \_\_\_\_\_ SEER

Date of Tune-Up: \_\_\_\_\_      Cost of Tune-Up: \$ \_\_\_\_\_ (copy of invoice must include customer name, address and date of service and be submitted with this form)

**SERVICE CHECKLIST (all services listed below must be performed; optional notes/comments can be provided below)**

- Perform visual inspection of entire cooling system \_\_\_\_\_
- Clean or replace air filter \_\_\_\_\_
- Check thermostat operation and control sequence in cooling mode \_\_\_\_\_
- Check voltage/amperage \_\_\_\_\_
- Check refrigerant charge and pressures \_\_\_\_\_
- Clean, inspect, and lubricate condenser coil fan motor \_\_\_\_\_
- Clean, inspect, and lubricate evaporator coil blower motor \_\_\_\_\_
- Inspect refrigerant piping for damage or leaks \_\_\_\_\_
- Clean and inspect condenser coil \_\_\_\_\_
- Clean and inspect evaporator coil (if accessible) \_\_\_\_\_
- Clean and inspect condensate drain \_\_\_\_\_
- Confirm proper airflow \_\_\_\_\_

Additional notes/comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TERMS AND CONDITIONS**

Only one tune-up rebate per cooling unit every two years.  
Tune-up must be performed on an air conditioner or air source heat pump of 5.5 tons or less between April 1 and Sept 30 of the respective calendar year.  
The cooling equipment must be in working condition (this rebate program is for tune-ups only; not for repairs).  
Program does not apply to window/room air conditioning units or ductless/mini-split units.  
Tune-up must include all services listed in the Service Checklist.  
Tune-up must be performed by a licensed and insured heating/cooling contractor.