

One of the most effective ways to provide input is through service on one of the City's Advisory Boards and Commissions. Through this service, civic-minded residents become involved in their local government and make recommendations to the Waseca City Council. The City, in turn, benefits from the knowledge, experience and expertise of residents.

If you are a resident of Waseca and are interested in serving on one of the following boards, contact Mary Buenzow at 835-9740. Current vacancies include:

- Charter Commission
- Human Rights Commission
- Planning Commission
- Housing & Redevelopment Authority

Most groups meet on a monthly basis. Anyone interested in serving on one of these Boards may submit an application to:

City of Waseca
ATTN: Mary Buenzow
508 South State Street
Waseca, MN 56093

Scroll down for a Board & Commission Application

CITY OF WASECA

Board/Commission/Authority Application Form

Date_____

Name_____

Address_____

Telephone Number:
(Home)_____ (Work)_____ email:_____

Occupation:_____

Please check the Board/Commission/Authority for which you are applying:

- | | |
|---|--|
| _____ Airport Board | _____ Human Rights Commission |
| _____ Charter Commission | _____ Community Ed Advisory Board |
| _____ Park Board | _____ Planning Commission |
| _____ Economic Development Authority | _____ Heritage Preservation Commission |
| _____ Housing & Redevelopment Authority | |

Please tell us why you are interested in serving on this Board/Commission/Authority.

Have you previously served on this Board/Commission/Authority? (if yes provide dates)

Have you held, or do you currently hold, an office on this Board/Commission/Authority?

Please list what qualifications you possess that will be helpful to this Board/Commission/Authority.
(List your experience, education, certification, etc.)

Please return completed application to Waseca City Hall, ATTN: Records Secretary, 508 South State Street, Waseca, MN 56093.

Members are appointed by the City Council at a regular meeting of the Council in January of each year. Members may serve up to four (4) terms consecutively. Most groups meet on a monthly basis.

Airport Board – Composed of five (5) members – four (4) general public and one (1) Councilmember, who assist in an advisory capacity regarding the operation, management and improvement of the Municipal Airport. *3 year term.* Meets 1st Wednesday of the month @ 12:00 noon.

Charter Commission – Composed of not less than 7 nor more than 15 members. Shall be a qualified voter of the City. Appointed by the Chief Judge of the District Court. Primary function is to review and suggest amendments to the Waseca City Charter. Members may serve only two consecutive terms. The office term is determined by the Chief Judge but is *not for more than 4 years.* Meets monthly on as-needed basis.

Community Ed Advisory Board – A joint council of 12-18 members appointed by the School District and the City. Responsible for recommendations regarding the programming and operation of the Community Education Program. *3 year term.* Meets 3rd Monday of every even numbered month.

Economic Development Authority – Composed of seven (7) members – one (1) HRA member, one (1) Waseca Development Corporation or Chamber of Commerce member, three (3) at-large members, and two (2) Council members. The Authority will focus efforts on economic development in order to retain current businesses and help promote growth of new businesses. *6 year term.* Meets the 3rd Friday of every month @ 7:00 a.m.

Heritage Preservation Commission – Composed of five (5) members – three (3) at-large members, one (1) nominated by Waseca Co. Historical Society, and one (1) nominated by City Planning Commission. A representative of the City Council also sits on this Commission. The Commission will engage in a comprehensive program of historic preservation, promote the historical resources of the City, and designation of heritage preservation sites. *3 year term.* Meets 1st Monday of every month at 6:00 p.m.

Housing & Redevelopment Authority – The Municipal Housing and Redevelopment Authority is composed of five (5) members. Address housing shortages for low and moderate income residents and redevelop blighted areas where private developers would not act without government assistance. *5 year term.*

Human Rights Commission – Composed of five (5) members – four (4) general public and one (1) Councilmember, who advise the City Council regarding civil and human rights problems, issues and policies. The Commission will strive to improve human relations in the City, and develop and recommend programs of formal and informal education for all citizens. *3 year term.* Meets 1st Monday of the quarter at 4:30 p.m.

Park Board – Composed of five (5) members – four (4) general public and one (1) Councilmember. The Board will make recommendations to the City Manager and City Council pertaining to, but not limited to, park land acquisition, development, improvement and use. *3 year term.* Meets 1st Tuesday of every month @ 11:30 a.m.

Planning Commission – Composed of seven (7) members – six (6) general public and one (1) City Council representative. This is an advisory commission to the Council concerning comprehensive planning, zoning, platting, changes in streets, and other matters of a general planning nature. *3 year term.* Meets 2nd Tuesday of every month @ 7:00 p.m.