

MINUTES
REGULAR WASECA CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 20, 2011

CALL TO ORDER/ROLL CALL

- 1 The regular Waseca City Council meeting was called to order at 7:01 p.m. by Mayor Roy Srp.

Councilmembers present:

Mayor Roy Srp	Allan Rose
John Clemons	Cindy Coy
Larry Johnson	Mark Christiansen
Les Tlougan	

Staff present:

Crystal Prentice, City Manager
Kimberly Johnson, Planning Director
Russ Stammer, City Engineer
Mary Buenzow, Records Secretary

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

- 2 A moment of silent prayer was observed. The Pledge of Allegiance to the Flag was recited.

APPROVAL OF AGENDA

- 3 It was moved by Coy, seconded by Tlougan, to approve the agenda as presented; the motion carried 7-0.

VISITORS, REQUESTS AND COMMUNICATIONS

- 4a **Sherry Scholljegerdes, Community Health Fair**

Sherry Scholljegerdes, 1120 East Elm Avenue, addressed the Council regarding the upcoming Community Health Fair, October 7-8, 2011 at Faith United Methodist Church in Waseca. Ms. Scholljegerdes informed the Council and the audience of the free and low-cost services that will be provided at the Health Fair, and stated they hope to reach non-insured and under-insured people who would not have screening tests done otherwise due to the cost. The Public Health Nurse will be doing immunizations and vaccines and there will also be other resources present for various educational services.

Ms. Scholljegerdes stated the event is sponsored by Faith United Methodist Church, Mayo Clinic Health Service-Waseca, and First National Bank. She hopes many will attend this event and spread the word so that even more will come next year.

Mayor Srp thanked Ms. Scholljegerdes for her presentation and wished everyone involved well with this event.

Mayor Srp asked if there was anyone else in the audience, not on the agenda, who wished to address the Council at this time. There were no comments.

PUBLIC HEARINGS

5 None

ROUTINE BUSINESS

6a **Set hearing date for Tax Abatement Policy Amendments**

At a March 15, 2011 joint work session between the City Council and the Economic Development Authority (EDA), the City Council asked the EDA to review the City of Waseca Tax Abatement Investment Policy and make recommendations for updates. The EDA reviewed policies from other communities and Waseca County in preparation for review and revision of the Waseca policy. The EDA ultimately found that the existing policy is a good policy, in need of only minor modifications and clarifications. Some of the language is changed to be more consistent with language in the Waseca County Tax Abatement Policy.

The EDA is recommending the City Council hold a public hearing to adopt the policy as revised. Staff recommends the Council set a hearing date for October 4, 2011 to adopt Resolution No. 11-48, amending the Tax Abatement Policy at that time.

It was moved by Tlougan, seconded by Rose, to set the date for a public hearing on Tuesday, October 4, 2011 to consider adopting Resolution No. 11-48, Amending the Tax Abatement Policy; the motion carried 7-0.

UNFINISHED BUSINESS

7 None

NEW BUSINESS

8a **Resolution No. 11-47- Approving the Preliminary Plat and Final Plat of Woodville Estates No. 3**

Warren P. Smith on behalf of Donald and Judy Finnern and Corey and Katherine Burns, is requesting preliminary and final plat approval of Woodville Estates No. 3, a two lot residential plat. The property is located in Waseca County south of 345th Avenue and on both sides of Woodville Boulevard. The City of Waseca has subdivision control within the City of Waseca and within two miles of the Waseca corporate limits.

The Finnerns own the two lots on the east side of Woodville Boulevard, and they are proposing to combine them into one lot. The Burns' own the two lots on the west side of Woodville Boulevard and they are proposing to combine them into one lot. Because the lots owned by each couple were platted in different plats, they must be replatted to be combined. To save resources the couples decided to do one plat to accomplish the lot combinations instead doing one plat for each combination.

The Planning Commission held a public hearing and voted to recommend approval of the preliminary and final plat of Woodville Estates No. 3. Staff recommends approval of Resolution No. 11-47, approving the preliminary and final plats.

It was moved by Rose, seconded by Coy, to concur with staff and Planning Commission recommendations and adopt Resolution No. 11-47, A RESOLUTION OF THE WASECA CITY COUNCIL APPROVING PRELIMINARY PLAT AND FINAL PLAT OF WOODVILLE ESTATES NO. 3; the motion carried 7-0.

8b Final payment – 2011 Crack Seal Project

The 2011 Crack Seal Project is now completed and staff indicates that the project is ready for final payment and acceptance. The total cost of the project is \$24,697.66.

It was moved by Clemons, seconded by Christiansen, to approve final payment for the 2011 Crack Seal Project #2011-05 to Fahrner Asphalt in the amount of \$24,697.66; the motion carried 7-0.

8c Airport CIP update

The Airport Board and staff reviewed the CIP and recommend revisions to show the next project as the apron renovation and hangar taxiway. Three or more requests have been made to build new private hangars at the airport, and the hangar taxiway would allow this development to move forward. The City share of the project cost is \$20,000, which would be paid from airport revenues, particularly the land rents.

Staff recommends that the City Council approve the proposed Airport Capital Improvement Plan, and authorize the City Engineer to submit it to MnDOT.

It was moved by Rose, seconded by Clemons, to approve the proposed Airport CIP as presented;

DISCUSSION

Councilmember Clemons commented he is in favor of the improvements, but would like to discuss the issue of private ownership of hangars at another time. The City Engineer stated there is one hangar at the airport that is currently privately owned, with a lease agreement with the City for the land under the hangar.

Councilmember Johnson inquired if the City is mandated to have this airport, or if we could sell the airport if someone were interested. He stated he does not see the airport as a great asset to the City, and we may want to look into this at some point in the future. Councilmember Johnson commented if there were no airport he is not sure it would have much of an impact on most of the residents in Waseca. The City Engineer stated he would have to research that further.

Councilmember Rose stated if the City sold the airport there would probably be a good chance we would have to return money received from the State and Federal Governments. Furthermore, the airport is considered an enterprise.

VOTE ON THE MOTION

The motion carried 7-0.

8d Clear Lake Park Shoreline Planting Grant Application

In a memorandum to the Council, the City Engineer explained the shoreline of Clear Lake at the City's Clear Lake Park has eroded and should be reseeded. The desirable planting method is with native grasses and possibly including short shrubs.

Waseca Soil and Water Conservation District invites the City to join a joint application they are submitting for Clean Water grant funds. The Waseca Lakes Association is offering to sponsor an application for DNR shoreline planting grant funds. No cash contribution from the City will be needed. Staff time for maintenance may be required, and will supplement the labor provided by various volunteers.

Staff recommends the City Council approve Resolution 11-50 to authorize the Mayor, City Manager, City Engineer and the Water Resources Center to work with other groups to develop and submit applications for funding and installing the planting.

It was moved by Johnson, seconded by Tlougan, to adopt Resolution No. 11-50, A RESOLUTION OF THE WASECA CITY COUNCIL AUTHORIZING SHORELINE PLANTING GRANT APPLICATION AND INDICATING SUPPORT OF THE PROJECT; the motion carried 7-0.

CONSENT AGENDA

- 9 Councilmember Tlougan noted item 9a, Minutes from the September 6th City Council meeting, did not include the Truth In Taxation hearing dates and he would like the dates included in the minutes. Staff noted this and will include the dates in the final copy of the minutes.

It was moved by Tlougan, seconded by Johnson, to approve the Consent Agenda as presented; the motion carried 7-0 and included the following actions:

- a. Minutes – Regular City Council meeting – September 6, 2011 – were accepted as amended and placed on file.
- b. Minutes – City Council work session – September 6, 2011 – were accepted and placed on file.
- c. Payroll & expenditures – September 2011 – were authorized for payment.
- d. Resolution No. 11-49 – Approving 2010 SCDP Funds to Client #11 - was approved as presented.
- e. Pay Estimate No. 2 – O’Day Equipment, LLC – Airport Improvements – was authorized for payment.

CITY MANAGER’S REPORT

- 10 **The City Manager provided the following report:**

The Waseca Economic Development Authority (EDA) is the recipient of a \$500,000 USDA Rural Business Enterprise Grants and Intermediary Relending Program loan. This is exciting news and the City Manager will prepare a full report for the Council.

The SMMPA Board has voted for a 0% wholesale power rate increase for 2012, which is excellent news.

The Wastewater Treatment Plant Project continues to move forward and is very close to completion. An open house will be scheduled for sometime this Spring.

The Human Rights commission is seeking nominations for the Human Rights Award. There will be a press release in the County News and the nomination form will be on the City's website.

Waseca County has contracted with Region 9 to update the County's current Hazard Mitigation (HAZMIT) plan. Waseca County Emergency Management Director received a MN HSEM grant to fund the cost of the update, and have hired Region 9 to facilitate the process. Police Chief Vought, Fire Chief Conrath and the City Manager will be attending a meeting on October 5, to learn more.

The City Manager and Mary Buenzow met with County Auditor/Treasurer Joyce Oliver and Deputy County Auditor/Treasurer Tammy Wynkoop regarding redistricting. Timeline information will be provided to the Council.

The Waseca Marching Classic was held on Saturday. City staff provided a lot of assistance, and over 100 hours of staff time to help make this a wonderful, successful event.

The Waseca Public Schools is now using new bicycles and equipment that were funded through the City's Safe Routes to School grant from MnDOT and processed through the City's State Aid account.

ANNOUNCEMENTS

11 The following announcements were made:

Councilmember Tlougan commented regarding redistricting/reapportionment, he found it interesting that if the City does not complete its redistricting within 60 days after the State, the Mayor and City Council do not get paid.

Councilmember Tlougan stated he was approached during the Marching Classic by an individual who wondered how to get on the Council agenda. When asked if there was a problem, this citizen said no, there was no problem, he just wished to acknowledge that City workers worked very hard and were quick to follow up after the parade, and were very nice and helpful for this event.

Mayor Srp commented to the audience and to new members of the community, that the odor in town is Birds Eye corn processing and the silage pile. The City Manager added there is a combination of smells from Birds Eye corn processing, the wastewater treatment plant, and the Southern Experiment Station.

Mayor Srp commended Councilmember John Clemons for singlehandedly taking care of the downtown flowers this summer and they looked beautiful. Councilmember Clemons stated he also had volunteer help from Karen Buum and Mark Harguth, as well as a little help from the mayor.

Mayor Srp stated he walked in the Marching Classic Parade with the Waseca Area Foundation members.

ADJOURNMENT

- 12 There being no further business to be brought before the Council, it was moved by Coy, seconded by Johnson, to adjourn the meeting at 7:49 p.m.; the motion carried 7-0.

R. D. SRP
MAYOR

MARY BUENZOW
RECORDS SECRETARY